RENTAL AGREEMENT FOR THE USE OF MORMON COULEE - EAST AND WEST PARK SHELTERS

The undersigned executes this agreement for the purpose of using a Mormon Coulee Park Shelter:

_______ Mormon Coulee Park West Enclosed Shelter (Bloomer Mill Road entrance)
_______ Mormon Coulee Park East Open Shelter (Park Drive entrance)

Date ________________________________

In consideration for said use, the undersigned agrees, individually or on behalf of the organization represented, as follows:

1. That the undersigned shall pay a Rental Fee in the amount of $___________ and damage deposit of $ ____________

   Association (circle if applicable): Non-Profit / Shelby Ball / Town Employee

   Alcoholic Beverages (circle one): This event will/will not include the sale or bartending of alcoholic beverages.

2. That the undersigned acknowledges receipt of the Shelter Rental Policy and Shelter Cleaning Checklist for the use of a park shelter, copies are attached.

3. That the undersigned is liable for all damages and agrees to indemnify and hold the Town of Shelby from and against all claims, damages, losses, and expenses resulting from or arising out of the use of the park shelter by the undersigned during the period of this agreement.

4. The park shelter and its associated grounds are Town owned and the Town of Shelby shall at any time have the right to inspect the premises and enforce laws/ordinances of the Town, County and State of Wisconsin.

Name of Organization/Individual: ______________________________________________________

Mailing Address, City, State, ZIP: _______________________________________________________

Phone Number: ___________________________ Alt Phone Number: ____________________________

___________________________________________ ________________________________
Signed Date

****FOR OFFICE USE ONLY****

RECEIVED BY: ___________________________ DATE RECEIVED: ____________________________

Rental Fee Received: Y/N Amount: ______________ CASH/CHK #_________/ALL PAID

Damage Deposit Received: Y/N Amount: ____________ CASH/CHK #______/ALL PAID

Key Picked Up ___/___/______ Key # Given _________ Key Returned ___/___/______ Key # Returned _________

*Key will be given the Friday before the event. NOT PERMITTED to enter the shelter until 6:00 a.m. on the day of your scheduled event. Reminder, the park closes at 10:00 PM.

**If we must open the shelter because you have failed to pick up the key at the Town Hall, you will be charged an additional $25.00.

***IF THERE IS AN EMERGENCY CONTACT 911 OR SHELBY DISPATCH (608) 785-5944.