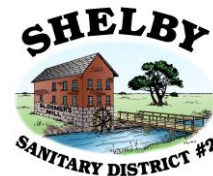


TOWN OF SHELBY Sanitary District #2 Minutes



DATE & TIME: May 23rd, 2019 4:00pm

LOCATION: Shelby Town Hall

PRESENT: Chairman Bob Mueller, Commissioners Kurt Knutson and Steve Lundsten at 4:30pm, Jeff Brudos/Administrator at 4:30pm and Michelle Kind/Clerk

ABSENT:

ALSO PRESENT: Public Works Foreman Terry Wright 4:15pm, SEH Representatives Sanford & Grace, and Supervisor Ehler from 5:20pm – aprox 5:50pm

Attendance List: Kathy Ashland of Boma Court

1. Meeting called to order by Mueller at 4:05pm.
2. Motion by Mueller/Knutson to approve the Terra Construction bid of May 7th for Sewer Lining of Valley Drive and Greenbriar Court for \$56,241.90 plus 10% for change orders on site as Town Admin recommends bid provided by Wright – see attached. Motion carried.
3. SEH gave a presentation Sewer Flow Rate study. They requested the District adopt a Resolution to accept the study. Mueller will contact Legal Representative Herrington for moderating and sharing the study with the City of La Crosse. We also need to receive similar study's the City has completed.
4. Motion by Knutson/Mueller to approve the design phase of the Arbor Hills #2 for the WDNR Safe Drinking Water Loan of \$65,000 per Supplemental Letter Agreement. This second phase will provide the project to be able to be bid in July of 2019 for the test well. Motion carried.
SEH gave a presentation on the well house design, communication plan to the residents, and anticipated quarterly rate increase – see attached. This will provide a lead and lag well for the Arbor Hills service area. Extensive discussion held regarding the electrical needs for both wells to connect and to upgrade the existing well. A pressure tank replacement can provide a water reservoir for the area. Grace noted the CSM is not needed if the SD has inseverable access from the Town to the land, well house, etc. on the project. Supervisor Ehler noted the park could be redesigned if needed to allow for well house placement. Brudos to review of how the Arbor Hills park land was obtained and if it has any restrictions. Lundsten inquired on the existing well upgrade costs and SEH noted they will be in the Loan application for aprox. \$200,000. Mueller requested Ehlers Financial give an update at the next possible meeting. They will be in the area June 3-6th.
5. Motion by Lundsten/Knutson to approve Brown and Brown Insurance for the Sewer and Water district at the \$7,673 premium for 2019, this is a reduction from \$8,219 in 2018 – see attached. Motion carried.

6. Discussion held to pay the Sewer back up claim from Servais at N2136 Valley Road that occurred this month. Brudos is in contact with the Resident and is reviewing the invoices.
7. Item tabled to approve minutes of May 16th.
8. Administrators Report: Office sent a letter to all sewer residents regarding clear water discharge and the recent increased volume in the sewer flows (some from heavy rains). Mueller requested a review of SD Policies and Procedures.
Mueller requested Tostrud and Temp Auditors attend a meeting soon to review the 2018 Audit report and the Water Large Rate Case for 2019. Also they are to coordinate efforts with the Financial firm of Ehler's out of the Twin Cities for the possibility of bonding for capital projects
City of La Crosse sent a third amendment to the agreement for the Sewer Conveyance Treatment and Disposal and approved Resolution 19-0748 to extent the current contract to 12/31/19 – see attached.
Brudos will be out aprox. July 18th – Aug. 10th.

Meeting adjourned at 6:14pm.

Next regular scheduled meeting is scheduled May 30th, 2019 at 4:00pm.

Respectfully submitted,
Michelle Kind