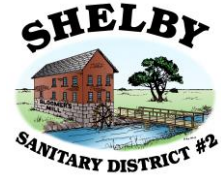


TOWN OF SHELBY Sanitary District #2 Minutes



DATE & TIME: April 25th, 2019 4:00pm

LOCATION: Shelby Town Hall

PRESENT: Chairman Bob Mueller, Commissioners Kurt Knutson and Steve Lundsten, Carroll Vizecky/Administrator, and Michelle Kind/Clerk

ABSENT:

ALSO PRESENT: SEH Representatives Sanford & Leonard

Attendance List: Guepfer 2778 Hanifl Road

1. Meeting called to order by Mueller at 4:00pm.
2. Citizen Comments: Guepfer of 2778 Hanifl Road inquired about the Boundary and Sewer/Wastewater agreement and the possibility of being added to sewer for Hanifl Road.
3. SEH gave a presentation on the Sewer Flow Rate study. Existing flow study reviewed for the percent of full flow pipe capacity utilized by existing area served as well as future possibilities for capacity. Wastewater sampling results over a three-day period to show BOD, TSS, Phosphorus, Nitrogen, etc. were discussed.
Capital Improvement opportunities such as flow metering, replacement of man hole covers, reduction of I & I (Inflow and Infiltration), televising lining, pipe replacement, and a full system inventory as well as pipe sizes, slope and topography in Shelby and the City were discussed. To support growth plans need to be in place to provide infrastructure to allow for additional future homes on the sewer and water lines thus increasing the tax base over time. With this new data we can provide residents information to add new services to their area.
4. Administrators Report: Vizecky, Legal Counsel Roop and Brudos presented the Sewer Wastewater Agreement to the City of La Crosse today with Legal Representatives. Upon receipt of the document the City of La Crosse has granted an extension to the Sewer Wastewater agreement until Dec. 31st 2019 per Vizecky.
Arbor Hills sewer line had maintenance done to provide continuous flow ability down to Wedgewood Valley and the lift station. The Road Crew used the Eel and Kubota to reach the area on the sewer easement as they path is not road worthy.
Knutson requested we add lights and an emergency contact sign to each lift station.
Knutson noted Odeen did a great job addressing his concerns and follow through with the last maintenance done at the lift station on Hillcrest.
Sewer lining bid for the Terrace will be on May 7th at 1pm.
First Quarter billing reports – see attached. Jeff Fogel resigned after 25 years of service.
5. Motion by Lundsten/Mueller for Vizecky to send a letter to all sewer residents regarding clear water discharge and the recent increased volume in the sewer flows (some from heavy rains). Another possibility is from resident sump pumps– see attached draft.
Motion carried.

Knutson also noted we could resend the Cross-Connection flyer out to Water customers. Vizecky will have it sent out with the next mailing.

6. Motion by Knutson/Lundsten to approve the Sewer Open Invoices from April 24th with corrections to \$35,505.12 and Sewer Check Register dated April 2nd of \$199.40 – see attached. The SD will contribute 30% or \$1,615.20 towards the Hale Skemp invoice for \$5,384.00 as they hired Godfrey & Kahn for the Sewer agreement. Hale Skemp is involved for the Town Boundary agreement and the two documents need to work together as well as stand-alone. Motion carried.
Knutson requested the Town Board communicate with the Sanitary District on the cooperative projects of the Boundary and Sewer Wastewater Agreements to discuss the cost share going forward.
7. Motion by Knutson/Lundsten to approve the Water Open Invoices from April 25th of \$8,109.42 and Check Register from April 2nd of \$539.42 and from April 5th of \$500.00 – see attached. Motion carried.
8. Motion by Knutson/Lundsten to approve the minutes of April 4th – see attached. Motion carried.
9. Motion by Lundsten/Knutson to approve the Common Interest Agreement between the Sanitary District and the Town of Shelby and Legal Representatives Hale Skemp and Godfrey & Kahn for the Boundary and Sewer agreement with the City of La Crosse – see attached. Motion carried.
10. Motion by Lundsten/Knutson to approve the Flow Rite bid for the Ebner Coulee Sewer Cleaning and Televising for approx. 10,000 L.F. for \$1.25 per lineal foot – see attached. Motion carried.

Meeting adjourned at 6:34pm.

Next regular scheduled meeting is scheduled May 16th, 2019 at 4:00pm.

Respectfully submitted,
Michelle Kind