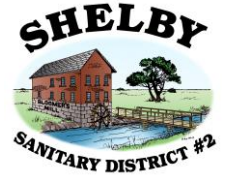


TOWN OF SHELBY Sanitary District #2 Minutes



DATE & TIME: January 16th, 2018 4:30pm

LOCATION: Town Hall, 2800 Ward Ave.

PRESENT: Chairman Bob Mueller until 5:30pm and Commissioners Steve Lundsten and Kurt Knutson

ABSENT:

ALSO PRESENT: Carroll Vizecky/Administrator, and Michelle Kind/Clerk

Attendance: Peggy Claflin/Pammel Creek Rep and Todd Gunther Resident of Wedgwood Drive.

1. Meeting called to order by Mueller at 4:32pm.
2. Motion by Knutson/Mueller to approve the minutes with corrections of the December 14th, 2017 – see attached. Motion carried.
3. Motion by Mueller/Lundsten to approve the payment of bills through January 11th of \$261,010.37 for Water and \$683.85 for Sewer – see attached. Vizecky reviewed the invoices for the Hwy 33 Water project and noted there are more project costs coming in for Engineering and Construction completed so far. The project will have additional items as the punch list for repaving, sidewalks, grass seeding, and other restorative items are to be completed after the spring thaw. Motion carried.
4. Representative from Pammel Creek Estates Peggy Claflin appeared to discuss the amortization schedule for the Mobile Home Courts. A draft was sent to both parties from Legal last January for review. The Sanitary District sent out a formal amortization schedule over 20 years with 4% interest starting 2017 taxes last fall that matched the tax statement mailed in December. Claflin requested a different interest schedule and noted the Court planned its monthly mobile home lot rents last year to prepare for the 2018 taxes due based on the estimate, not on the final amortization schedule sent. Vizecky will review with Legal and update Peggy and the Commissioners at the next meeting.

Claflin also noted they are having sand issues in the water on the ends of the lines. Vizecky explained that during the problems the Court was having with their old well, it sucked sand and that needed to be flushed out of the Courts pipes as soon as the water system was connected with the Sanitary water system. This flushing is the Courts responsibility and a diagram and suggestions were made to Claflin. The Sanitary District will take a meter reading when the Court flushes and not charge the Court for that water. This is a one-time allowance for a maximum of 45 minutes. Timeliness of the Court flushing their system when the water was first charged would have cleared up the materials in the system as there is plenty of pressure to scour it from the internal lines and provide

good clean water. The District has had no other calls or complaints regarding rust, sand, or turbid water.

5. Todd Gunther of N1904 Wedgewood Drive appeared to discuss the Hwy 33 project. Large equipment was at his residents for several weeks during the construction. The side of the hill is not secure and will need fill and grass seeding to allow for it to be restored. The driveway and sidewalk will also need to be restored as well as the sprinkler system. Gunther requested communication so that this spring he can have the entire driveway repaved or resealed as needed when the District restores the portion that was dug up for the project. Vizecky will follow up with him to coordinate efforts and noted continued items are still on the punch list to be completed this Spring.
6. Discussion held on the Tupper and Alpine Inn sewer extension request and a cost estimate was shared from the Engineer at \$30,000 for Tupper and \$125,000 for the Alpine – see attached.
7. Discussion held on the Notice of Non-Compliance from the DNR on the Wedgewood Water system as the Mobile Home Court private wells have not been disconnected and capped yet from the new water hook up. Vizecky is reviewing the request and will work with the Courts when the spring thaw allows work to be completed. He will also speak with the DNR regarding the list of items completed and outstanding.
8. Administrators Report was distributed – see attached.
The Skyline well house door was found open over the weekend and some of the components will need to be replaced due to the cold weather. No water would pump but there was sufficient volume in the reservoir for the residents until the well house could be thawed out. The Fire Dept. staged additional water in case of an emergency. Knutson requested continued efforts be made to maintain the systems and reduce any damages and re-train if necessary. Approximately \$1,000 dollars of switches, controls, and pipes were lost. Knutson also suggested the Police could check the well house doors during patrol. Fluoride was also discussed for the cost vs. benefit to the residents.

Meeting adjourned at 6pm.

Next scheduled meeting is Thursday, January 25th, 2018

Respectfully submitted,
Michelle Kind