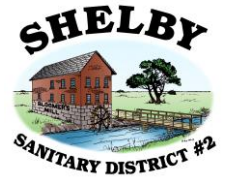


TOWN OF SHELBY Sanitary District #2 Minutes



DATE & TIME: September 27th, 2018 4:30pm

LOCATION: Town Hall

PRESENT: Chairman Bob Mueller and Commissioner Steve Lundsten, Carroll Vizecky/Administrator, and Michelle Kind Clerk

ABSENT: Commissioner Kurt Knutson

ALSO PRESENT: see attached list

Attendance List: see attached

1. Meeting called to order by Mueller at 4:34pm.
2. Motion by Mueller/Lundsten to approve the Outdoor Services invoice of \$561.28 to repair and replace the water sprinkler system in the right of way of Todd Guentner of N1904 Wedgewood Drive due to the Hwy 33 project. Payment to be refunded to Guentner. Motion carried.
3. Motion by Mueller/Lundsten to approve the RFP for Arbor Hills Ridge Water Hydrology Study to MSA for \$41,714.00 – see attached. Discussion held on different options for grants such as principal forgiveness or State, DNR, or other Governmental entities for lower interest rates. Motion carried.
4. Motion by Lundsten/Mueller to approve the minutes of the August 9th and August 20th, 2018 – see attached. Motion carried.
5. Discussion held with SEH Randy Sanford on the City and Shelby Sewer Agreement. The draft was reviewed for technical comments and red lines. Mueller noted we could form a bargaining group or Co-op not to give up individual municipality rights but to work collectively on the Sewer system and the details of the agreement. Municipalities may have a different order of items of importance as well as REU or Residential Equivalent Unit as Cities are more dense than smaller Towns. Discussion held on the Boundary agreement and Sewer agreement and how they work together but some of the contract items in both are inconsistent. Developable land, topography limitations, expected costs to develop, how the Boundary & Sewer maps overlap as well as system upkeep and maintenance discussed. Sewer meter flow graphs and locations reviewed. A review of the documents from a financial and legal standpoint still need to be addressed. A supplemental letter of agreement from SEH was reviewed to describe a list of services, goals, and objectives, that the District would like to evaluate. The agreement was tabled for review with all Commissioners.
6. Motion by Lundsten/Mueller to approve Resolution 2018-4 for a Sewer Rate Increase to follow up with approval from the July 13, 2017 meeting – see attached. Motion carried.

7. Motion by Mueller/Lundsten to approve the Sewer Open Invoices from September 25th of \$11,460.44 – see attached. Motion carried.
8. Motion by Mueller/Lundsten to approve the Water Open Invoices from September 25th of \$4,725.76 – see attached. Motion carried.
9. Item tabled to approve the Audit of 2017.
10. Item tabled to approve the Budget 2019.
11. Administrators report – see attached.

Meeting adjourned at 7:10pm.

Next scheduled meeting is Thurs. October 11th

Respectfully submitted,
Michelle Kind