

# TOWN OF SHELBY

County of La Crosse

State of Wisconsin



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**APPROVED**

## Planning Commission Draft Minutes

**Date:** Tuesday, August 15, 2023

**Time:** 4:00 p.m.

**Location:** Town Hall, 2800 Ward Ave, La Crosse, WI 54601

**Town Officials Present:** Commissioners Elliott Bujan, Karen Kouba, Al Schulz, Rebecca Flege, Supervisor Marlene Heal, Administrator Christina Peterson, and Clerk Fortune Berg.

**Not Present:** Commissioners Brian Benson and Mike Kendhammer.

**Attendance List:** Nikki C. Swayne (W5753 Thistledown Drive).

1. Planning Commission Meeting called to order by Bujan at 4:00 p.m.
2. Approve Minutes from 5/16/2023. Motion by Kouba to approve minutes from 5/16/2023, second by Schulz. Motion carried unanimously.
3. Citizen's Concerns. Al Schulz asked about the vacant Ebner Coulee property. Bricks, rock, and dirt are being moved around and are being pushed into the creek and could potentially cause issues while trying to combat erosion. Peterson commented that this concern could also be shared with the Town Board. Peterson commented that the Town might want to pursue an ordinance to limit debris into the drainage ways. La Crosse County Land Conservation was contacted to see if they've been working there. Peterson noted that she drove by and what she saw wouldn't necessarily need County involvement. Discussion on the lot being buildable and setbacks. Discussion on Town Ordinances. Additional concern about a fence in his neighborhood, it cuts down on visibility. Schulz is unsure if it's the Town of Shelby or City of La Crosse's responsibility. Peterson reiterated need to review ordinances as the current fence ordinance does not address this specific issue. Staff will research and bring back information.
4. Administrator Report.
  - a. Peterson reported the status of the variance requests reviewed at the last meeting. Berg can get additional information on the decisions.
  - b. Boundary Agreement discussions with the City of La Crosse have been stalled to discuss sewer connections and sewer ordinances.
  - c. GIS Program is being implemented to map out the entire Town and Sanitary District, things like water shut offs, culverts, pipes, stormwater systems, and problem areas will be mapped out. Schulz asked if connection points for sewer will be mapped out, Peterson noted that as it doesn't have a shut off, so there isn't an exact location, but because of the home inspections that were done the connection point and general area of the laterals are able to be located or at least the approximate location.
  - d. Projects updates, a lot of seal coats in the Hagen area and also Skyline Dr of MM. Wedgewood Drive E will hopefully be partially repaved before the end of the year but may need to be next year. Boma Road will be redone next year. Storm sewer projects on Boma Road and Valley Road coming in 2024 also.
  - e. Arbor Hills iron problems still under investigation. Kouba commented the public meeting scheduled for later this month will be helpful to give residents additional information. Peterson gave a little bit of history on Well #2.
  - f. Parks Committee updates and additional equipment being placed in parks.

- g. Peterson gave updates on staff in the office.
  - h. Discussion on Levy Limit and Referendum options.
  - i. Development on 14/61 still waiting for an actual submittal of the plans. Peterson has communicated with the developer, hopefully more information will be coming soon.
5. Commissioner Reports. None.
  6. Adjournment. Motion by Kouba, second by Heal to adjourn at 4:37 p.m. Motion carried unanimously.

Next regular meeting will take place Tuesday, September 19, 2023 @ 4:00 p.m.

Respectfully Submitted, Fortune M. Berg, Clerk