

TOWN OF SHELBY

County of La Crosse

State of Wisconsin



2800 Ward Ave

La Crosse, WI 54601

Phone: (608)788-1032

Email: info@townofshelby.com

APPROVED

Planning Commission Minutes

Date: Tuesday, July 20, 2021

Time: 3:30 p.m.

Location: Town Hall, 2800 Ward Ave., La Crosse, WI 54601

Town Officials Present: Planning Commission Chairperson Marlin Helgeson, Commissioners Mike Kendhammer, Karen Kouba, Elliott Bujan, Rebecca Flege, Renee Knutson, Brian Benson, Administrator Christina Peterson, Clerk Fortune Weaver, Treasurer Sara Jarr, Intern Annie Thurs, Town Board Chairperson Tim Candahl.

Attendance List: Abbey Nicewander-Mississippi River Regional Planning Commission

1. Meeting called to order by Helgeson at 3:30 p.m.
2. Minutes: Knutson motion to approve minutes from 6/15/2021, second by Kendhammer. Motion carried unanimously.
3. No Citizens Concerns.
4. Comprehensive Plan Update- Finalize Survey. Helgeson recalled meeting on June 24th asked if there are questions about most current draft of survey or summary of the meeting discussions. Peterson distributed most recent survey draft for members to review. Helgeson submitted written comments prior to meeting. Helgeson went over each piece of the survey. Explained the importance of the information included in the survey. Noted Boundary Agreement question and education should be reviewed for inclusion by Planning Commission. Helgeson explained Extraterritorial Plat Review and what power that gives the City of La Crosse, enforced by ordinance. Peterson explained the role of the Planning Commission in the Comprehensive Plan and how that would relate to the Boundary Agreement. Peterson also noted that the Boundary Agreement must be reviewed by the State of Wisconsin and how closely the Agreement follows the Comprehensive Plan. Candahl and Kendhammer discussed existing land in the Town and how that relates to the Boundary Agreement and potential annexation. Helgeson noted that the Planning Commission will look to the Town Board and the public to get a vision of Shelby in 20 years. Discussion on revisions to the survey. Peterson will put the survey together with changes discussed and will send out to the Planning Commission and Town Board. Survey will be sent out and have a return deadline of September 30th pending approval by the Town Board on August 10, 2021.
5. Comprehensive Plan Update Discussion- Issues and Opportunities. Nicewander discussed what formatting we want. Key findings will be at the end. What information should be in each section discussed. Peterson clarified that chapter one would be general issues and opportunities; more specifics would be in corresponding sections to the specific issue or opportunity. Helgeson discussed Stormwater issues mentioned in the former plan, discussion on if issues from the previous plan are still relevant for the upcoming draft. Nicewander mentioned the demographic changes relating to housing units, cost of living and age groups. Peterson discussed history of annexation section to be included in this section to provide background information and education for the Boards and Commissions moving forward. Nicewander noted that section for undevelopable land can be included with maps. Nicewander noted that maps, chapters, and information will be reviewed as they are drafted

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to allow for better discussion and comprehension while getting the new draft approved. Peterson also noted that information from the Town can be requested at any time and flooding should be addressed as an issue that the Town needs to consider. Marlin discussed what elements from the previous plan still are a current issue. Nicewander would like some additional information about what parts of the previous plans specifically are outdated and what are current issues in the Town of Shelby. Peterson noted that EMS Sharing study would be useful to reference. Also noted that the Town relies on the Sheriff's Department for coverage and the County zoning department for all zoning matters. Shelby Fire Department provides mutual aid regularly. FEMA can be included. Helgeson inquired what authority the Planning Commission has in the process of updating the Comprehensive Plan, the Commission is supposed to collect all the data, work with the consultant to get the plan drafted and should send it to the Town Board for final approval.

6. No Administrator Report.
7. No Commissioner Reports.
8. Adjourn: Knutson motion to adjourn, second by Benson. Meeting adjourned at 4:53 p.m. Motion carried unanimously.

Next Meeting will be held on August 17, 2021, at 3:30-6:00 p.m.