

TOWN OF SHELBY

County of La Crosse

State of Wisconsin



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APPROVED

Town Board Meeting Minutes

Date: Tuesday, May 25, 2021

Time: 4:00 p.m.

Location: 2800 Ward Ave, La Crosse, WI 54601

Town Officials Present: Chairman Tim Candahl, Supervisors Renee Knutson, Marlene Heal, Tim Padesky, Clerk Fortune Weaver, Administrator Christina Peterson, and Public Works Terry Wright, Fire Chief Holinka, Assistant Fire Chief Proksch, Fire Captain Smith.

Town Officials Excused: Supervisor Tim Ehler

Attendance List: Tom Sleik (Board of Review), John Holtan (Assessor) Gregory and Diane Egan, Rob Henken (Presentation on EMS Sharing Study), Ryan Johnson (Paragon Associates).

1. Board of Review called to order by Clerk Weaver at 4:00 p.m.
2. Roll Call of Certified Members. All present members are certified as of 5/25/2021.
3. Assessment Roll Signed. Clerk signed the Assessment Roll 5/25/2021.
4. Petitions. As of 4:00 on 5/25/2021 no petitions or objection forms have been received.
5. Introduction of Assessor. Clerk introduced John Holtan from Associated Appraisal. One Personal Property roll was not received until after the 2020 board of review closed. Will have to be added, Treasurer and Clerk will address this when preparing the tax roll for the coming year.
6. Recess Board of Review. Motion by Padesky to go into recess, second by Knutson. Motion carried unanimously.
7. Board Meeting called to order by Candahl at 4:02 p.m.
8. Approve Minutes from 5/4/2021 Motion by Heal to approve minutes, second by Knutson. Motion carried unanimously.
9. Citizen's Concerns. None.
10. Bills Payable. Motion by Padesky, to approve open invoices: \$77,594.94, second by Knutson. Motion by Heal, to approve paid invoices: \$9,551.96, second by Padesky. Motions carried unanimously.
11. Part-Time Cleaning Position. Peterson discussed the Job Description that was drafted for the new part-time cleaning position. Required hours and pay scale explained. Peterson recommends Kelly Proksch to fill the position. Motion by Padesky to hire Kelly Proksch for Part-Time Cleaning Position, second by Knutson. Motion carried unanimously. Start date June 1, 2021.
12. WI DOT Proposed Sidewalk along 14/61 Update. Peterson explained that the City of La Crosse has no issue with leaving the sidewalk out of the project. In the future they will work with us if need be, to construct sidewalk.
13. Administrator Report.
 - a. SSD2 is closing on the second DNR loan tomorrow. That should be the last step with the DNR to pay off the interim loan at Coulee Bank.
 - b. WTA meeting Thursday, May 27th at 7:30 p.m.
 - c. Rural Mutual Insurance Policy is now in effect. Safety upgrades requested for wellhouses, fuel station by the shop, etc. Wright noted that the planned upgrades they presented were approved.

- d. COVID Policy SYB recent change that schools are not requiring masks for activity at any level. We will try to spread the kids out as much as we are able. No parents will be asked to mask so long as CDC guidelines say so. They will be kept as separate as possible. Masks will be required in the dugout when the players cannot spread out. 12-14u that are vaccinated will not be asked to mask. Vaccination records are not being requested. Wright noted that the part time parks help will be responsible for sanitizing and cleaning the bathrooms.
- e. Shelby Youth Ball website has been undergoing maintenance.

14. Public Works Report.

- a. Wright stated that the Sewer lining project began today.
- b. N. Chipmunk paved, town needs to backfill the curb.
- c. Easter road is being worked on this week.
- d. All roads set to be chip sealed are being taken care of.
- e. DNR website re noxious weeds and what is growing around here, Giant ragweed, Giant weed, tree from heaven, wild parsnips, garlic mustard, Canadian thistle. Next meeting, he will provide list with pictures. Milk weed will not be included because residents plant it for Monarch Butterflies. Residential properties only, agricultural properties have different rules.
- f. Wood ants in the enclosed shelter, exterminator took care of the problem.
- g. Gopher killer ordered for SYB. Will be spread this week.

15. Fire Department Report. Holinka discussed meeting with Stoddard FD on radios. Vernon county changed the way they handle their radios. All radios we have are now upgraded to communicate with La Crosse County radios and Vernon County radios. Fire Inspections beginning today, inspector will report back to Tony at the end of the week to discuss what locations passed, failed, were unable to be inspected, etc. Businesses that have limited hours will be contacted for a specific time to inspect so they have someone there. Trainings conducted this month went well. Timings for response tested, and moving patients practiced. Captain Smith introduced to the Board. Lieutenant and Safety Officer Positions remain vacant.

16. Fire and EMS Sharing Study (December 2020) Presentation by Rob Henken WI Policy Forum. Rob Henken discussed what the Process of the Study looked like. Local Fire Department and Officials attended meetings to discuss what service sharing options were in need. Staffing type and response times reviewed. Holinka noted that so far in 2021 78% of calls have been EMS. Proksch noted that call volume went down due to no longer covering areas of Medary. Lower levels of mutual aid seen in this County due to staffing deficits during high call volume. Cost sharing and consolidation options discussed. (See attached Study)

17. Parcel 11-327-1 (3725 Ebner Coulee Rd) Survey- Owner Greg and Diane Egan. Mr. Egan explained his request for a variance from the required sixty feet of public street frontage to thirty-three feet. He explained the layout of the parcel and where their new house sits. He would like a variance to 5.01, which states twenty-five feet of public street frontage can be allowed under certain circumstances (see attached exhibits). The thirty-three feet of frontage is the existing condition, and the proposed Survey is a simple way to document a proposed shift in property lines. No additional tax parcels will be created by the related Certified Survey Map. Motion by Padesky, to grant variance to Ordinance 5.01(J)(3), second by Knutson. Motion carried unanimously.

18. Chairperson/Supervisor Reports.

a. Candahl noted that he and Peterson met with the Lion's club and received a check for \$7,000.00. They are very appreciative of Terry Wright and his crew and all their hard work. Future projects discussed.

b. Heal asked a question about the Shelby Youth Ball Raffle.

19. Recess Town Board Meeting. Motion by Heal to recess meeting, second by Knutson. Motion carried unanimously.

20. Resume Board of Review.

21. Adjournment of Board of Review. Motion by Padesky to adjourn Board of Review at 6:00 p.m., second by Knutson. Motion carried unanimously.

22. Resume Town Board Meeting. Motion by Heal, second by Padesky to resume Town Board Meeting. Motion carried unanimously.

23. Closed Session. Motion by Knutson to go into closed session per Wis. Stat. §19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties (Parcel 11-1163-0), second by Padesky. Motion carried unanimously.

24. Open Session. Motion by Heal to return to open session, second by Padesky. Motion carried unanimously.

25. Adjournment. Motion by Knutson, second by Heal to adjourn Town Board Meeting at 6:58 p.m. Motion carried unanimously.

Next meeting will take place Tuesday, June 8, 2021 @ 5:00 p.m.

Respectfully Submitted, Fortune M. Weaver, Clerk