

## **TOWN OF SHELBY BOARD MEETING MINUTES**

**DATE: May 11th, 2015**

**LOCATION: Shelby Town Hall**

**TIME: 4:30 PM**

**TOWN OFFICIALS PRESENT: Chairperson Tim Candahl, Supervisor Tim Ehler, Supervisor Joyce Wichelt, Administrator Jeff Brudos, Clerk Michelle Kind**

**TOWN OFFICIALS EXCUSED: none**

**ATTENDANCE LIST: see attached**

1. Call to order at 4:35 PM by Candahl
2. Motion by Candahl/Wichelt to approve the minutes of April 27, 2015 with corrections. Motion carried.
3. Motion by Wichelt/Ehler to approve the payment of bills as presented in the amount of \$44,234.65. The payment of \$586.00 to Candahl for per diem meetings will go onto the next meeting report. Motion carried.
4. 2014 Audit Review given from Tostrud & Temp CPAS, Danielle Langel. Discussion was held and the Gasby 34 non-compliance does not affect the Town's borrowing abilities at this time. The Audit found no internal control issues. Langel to provide a management letter to clarify the need to revise our Employee Handbook regarding the sick leave roll over into an HSA or cash option tax implications.
5. Citizens Comments:  
Tom Sleik the President of La Crosse Library Board & Shelby resident and Kelly Krieg-Sigman City of La Crosse Library Director appeared to request the Board to contribute to the la Crosse Public Library System. Shelby residents use the La Crosse Library system on a daily basis, borrowing over 46,000 items last year. Sleik is requesting the Board review its budget and requests funding from Shelby to the Winding River Library System as Shelby has 5% of the overall usage to the La Crosse Public Library and no funds are contributed to this benefit. Funds of \$128,000 currently paid in taxes from Shelby residents, goes only to the County Library system, which had only 1,800 items checked out in 2014. Questions from the Board followed. Mike Betz of 2408 Ristow Court also spoke that he didn't realize he was only using the City Winding Library System and to review the County tax funds spent. L. Kopp referenced the Bliss Road donation given a few years ago, we stated we are already being taxed for the County Library System.  
Lynetta Kopp of W5236 Knobloch Road appeared to give a statement regarding the item on the agenda re: Changes to Employee Handbook Regarding Retired Employee conversion of sick leave for Health Benefits. Kopp read a statement regarding the perks of being a WI State Legislator-see attached. Kopp requested the Board review the payout of employee sick leave remaining after retirement and do your due diligence and review what the costs are to the taxpayers of this policy. Many places are changing their policies.

6. Discussion held regarding Permit #2015-07 from Stacy Mitby for a property at 2718 Oak Drive, Parcel # 11-1693-0. County Planning Committee permit was denied for a change in use of an existing detached accessory building to a single family residence where the residence partially lies within the required 75ft setback from the Ordinary High Water Mark of backwaters of the Mississippi River, will not meet the required 10-ft side yard for a two-story residence, and would lie on a substandard lot under common ownership with an adjacent lot after 9/4/70. Stacy Mitby and Gene Mitby appeared requesting approval of the appeal. Neighboring property owners on Oak Drive Richard Amundsen and Patrick Nealis had objections and brought photos. See attached.  
Motion by Ehler to recommend approval to the County Planning Committee of the Appeal #2015-07 from Stacy Mitby for a property at 2718 Oak Drive, Parcel # 11-1693-0. No second. Motion failed.  
Motion by Candahl to deny approval to the County Planning Committee of the Appeal #2015-07 from Stacy Mitby for a property at 2718 Oak Drive, Parcel # 11-1693-0. No second. Motion failed.  
Motion by Ehler/Wichelt to abstain from giving a recommendation to the County Planning Committee of the Appeal #2015-07 from Stacy Mitby for a property at 2718 Oak Drive, Parcel # 11-1693-0. Motion to abstain carried.
7. Discussion held regarding Permit #2015-13 from Michael Betz 2406 Ristow Court/Parcel #11-1347-0. County Planning Committee permit was denied by the County to construct a 780 sq. ft. (per floor) two story addition with a second story open deck that will partially lie within the required 25-ft setback from the Ristow Court right of way. Michael Betz appeared relative to the permit and noted several safety concerns of the current driveway and requests these changes be approved and to move the driveway to the other side of the home away from the parking lot entrance where several accidents have occurred.  
Motion by Ehler/Wichelt to recommend approval to the County Planning Committee of Permit #2015-13 from Michael Betz 2406 Ristow Court/Parcel #11-1347-0. See attached. Motion Carried.
8. Brudos updated the Board relative to the statues of the Willow Heights subdivision. The City Planning and City Committees have delayed action on the preliminary plat for 30 days.
9. Brudos updated the Board on the status of the Quarry at Irish Hills. The City Planning and City J&A Committees have delayed action for 60 days. Discussion held with Dick Berg and Patrick Salter relative to the development and the green space requirement. The developers indicated they would prefer to leave the green space as shown in the preliminary plat, rather than provide trails as requested by the Planning Committee. They requested the Planning Commission reconsider the green space not include the quarry walking trails as the slop is not safe. Wichelt noted the Planning Commission walked the area and the developers have fulfilled their green space with the two lots provided it will go back to the Planning Commission 5/21/15. A letter from the County stated they are in compliance with their rules and regulations. See attached.
10. Discussion held and tabled on the changes to Employee Handbook Regarding Retired Employee conversion of sick leave for Health Benefits.

11. Discussion held and tabled on the Appointments to the Park Committee. The members will be contacted to confirm term dates and interest.
12. Discussion held on the proposed County Ordinance on Historic Sites. Board and Brudos did not see any concerns to forward.
13. Fire Department report April Monthly Report and May Training Schedule- see attached.
14. Police Department report April - see attached.
15. Administrator/Treasurer report – see attached. Meeting dates are being provided to determine citizen interest regarding Water on the Ridge. Ehler to work with Sanitary District on the meeting details. Board noted meeting date conflicts and Brudos to acquire a meeting room at All Star Lanes in June. Brudos, Candahl, and Mueller to meet with Quarry Developers on 5/13/15 at 3pm.  
Insurance: Wichelt to contact Bill Heinz who has Municipal Insurance experience to review our Health Care employee plan. Candahl to contact Mr. Perez, a Human Resource professional regarding the Employee Handbook changes.
16. Clerk – reported Board of Review eta for Sept 29<sup>th</sup> with Open Book prior and also listed training CD's had been purchased and are available for check out from the Town after Sleik is certified.  
Requested the Board review the renewal for R & M Enterprises, Inc dba Snap Fireworks, for a permit to sell fireworks from a tent in the parking lot of All Star Lanes, 4735 Mormon Coulee Road from June 15<sup>th</sup> – July 9<sup>th</sup>, 20. This will go onto the June 8<sup>th</sup> agenda as we do not have another meeting in May. Board saw no issues at this time and will review at the June 8<sup>th</sup> meeting.
17. Town Chairman reported on the Mormon Coulee Lions Auction May 3<sup>rd</sup>. Brudos noted there were several noise complaints from residents in Brookwood Addition due to the auction using an amplifier. Brudos noted amplified sound is not allowed in Shelby Parks per Ordinance 4.01.  
Candahl and Brudos to attend the 5/18 meeting with the City of La Crosse and surrounding communities and discuss developments and services.  
Wichelt requested the Library budget item be reviewed at the next meeting.
18. Motion by Wichelt/Ehler to adjourn at 6:53pm.

Next meeting to be held is Monday, June 8th, 2015.

Respectfully submitted,  
Michelle Kind, Clerk WCMC