

# TOWN OF SHELBY

County of La Crosse

State of Wisconsin



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**APPROVED**

## 159<sup>th</sup> Annual Town Board Meeting Minutes

Date: Tuesday, April 18, 2023

Time: 6:00 p.m.

Location: 2801 Ward Ave, La Crosse, WI 54601

**Town Officials Present:** Chairman Tim Candahl, Supervisors Renee Knutson, Marlene Heal, Tim Padesky and Tim Ehler, Treasurer Sara Jarr, Clerk Fortune Berg, Administrator Christina Peterson, Public Works Terry Wright, Fire Chief Tony Holinka, Officer Horton, and Sanitary District #2 President Kurt Knutson and Commissioner Robert Lynn.

**Town Officials Excused:** N/A

### Attendance List:

1. Meeting called to order at 6:10 p.m. by Candahl.
2. Introduction of Town and Sanitary District Officials.
3. Set Date for 2024 Annual Meeting. Motion to set meeting for April 16, 2024, by Heal, second by Knutson. Motion carried unanimously.
4. Set Date for 2023 Budget Hearing & Special Town Meeting. Motion to set for November 14, 2023, by Heal, second by Knutson. Motion carried unanimously.
5. Minutes from 2022 Annual Meeting. Motion to approve minutes by Padesky, second by Knutson. Motion carried unanimously.
6. Minutes from 2022 Budget Hearing & Special Town Meeting. Motion to approve minutes by Heal, second by Knutson. Motion carried unanimously.
7. Discussion & Possible Action on Creation of Constable Position. A Constable is an elected position that must be created at an annual meeting if the Board pursues that option. Another option to enforce ordinances is for the board to give the enforcement authority to a staff member or supervisor. Peterson read guidance provided by Wisconsin Town's Association. Discussion on ordinance enforcement process and contesting citations. Peterson and Heal will meet with La Crosse County to discuss options for Sherriff's Department coverage. No action taken.
8. Fire Department Report. (See attached) Chief Holinka reported on all events that occurred in 2022. New reporting system, detailed the amount of calls, types of calls, training hours, and more.
9. Police Department Report. (See attached) Officer Horton reported on the number of calls for service, types of calls, training hours completed, etc. Policies updated in 2022.
10. Public Works Report. (See attached) Wright reported on employees, Water, Sewer, Roads, Parks, and General Duties in 2022. Explanation of accomplishments of 2022 and anticipated projects in 2023. Discussion on needs in town parks and what is feasible in 2023.

11. Sanitary District #2. Kurt Knutson noted Arbor Hills Well Completed in 2022. The water rate increase went into effect in January 2022. The Sanitary District is working with CBS Squared to investigate solutions for iron in the well. Due to Shelby being under City ordinance 46.80, the increase from the City of La Crosse caused a rate increase for Shelby Customers. I&I mitigation ongoing, the sewer lining projects, and home inspections were able to help keep unnecessary flow to a minimum. Wright noted there are 140 homes that have not been inspected, originally 22 failed inspection and 13 of them have fixed the issue. Kurt Knutson noted the initial contacts were meant to be approached as an education for our residents which benefited the Sanitary District as a whole. Going forward ordinances or other legal action will be investigated to ensure there are no residents that are not appropriately disposing of their stormwater.
12. Clerk's Report. (See attached) Berg reported on Elections, Building Permits, change in building inspector, ordinances, and policies, alcohol and tobacco licensing, files updates and dog and cat licensing. Candahl asked for details on building permits (how many new homes, how many additions, types of projects, etc.)
13. Treasurers Report. (See attached) Jarr reported on expenses and revenues, and Shelby Youth Ball cash flow.
14. Chairperson's Report. (See attached) Candahl reported on 2022 grants and amounts, Covid, Shelby Ball, Boundary Agreement, and the retirement of Officer Horton. Candahl suggested a working budget meeting in May. Working meeting for budget on May 23<sup>rd</sup> from 4:00-6:00. Regular Meeting with be 9<sup>th</sup> at 5:00 p.m. Peterson noted loans and budgeting will be discussed at the May 23<sup>rd</sup> Meeting.
15. Administrator Report. None.
16. Citizen's Concerns. None.
17. Adjournment. Motion by Knutson to adjourn at 7:35 p.m., second by Padesky. Motion carried unanimously.

Respectfully submitted, Fortune M. Berg