

TOWN OF SHELBY

County of La Crosse

State of Wisconsin



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APPROVED

Town Board Meeting Minutes

Date: Tuesday, April 13, 2021

Time: 5:00 p.m.

Location: 2800 Ward Ave, La Crosse, WI 54601

Town Officials Present: Chairman Tim Candahl, Supervisors Renee Knutson, Marlene Heal, Tim Padesky and Tim Ehler, Treasurer Sara Jarr, Clerk Fortune Weaver, Administrator Christina Peterson and Public Works Terry Wright, Assistant Fire Chief Travis Proksch.

Town Officials Excused: N/A

Attendance List:

1. Meeting called to order by Candahl at 5:00 p.m.
2. Public Hearing for Harvest Lane Street Vacation opened at 5:01 p.m. Peterson discussed status of street vacation. Discussion on what was proposed initially and the start of the process. Process potentially may be slowed down due to further investigation into how the Town obtained the land from the Department of Transportation. Attorney currently working on what options the Town has in vacating a portion of the land. Resident, Betty Alderman, asked for information of what was discussed on this. Peterson discussed what information was covered during the last meeting where the Board talked about Harvest Lane- steps to vacate the right of way. DOT/ attorney needs to give us more information before anything can move forward. Clarification that it is only on the one side of the road and will not affect the property line of other residents in the surrounding areas. Another public hearing will be held once we have more information. Motion to close public hearing at 5:14 p.m. by Ehler, second by Knutson. Motion carried unanimously.
3. Revise Agenda. Motion to revise the agenda to include Vincent Kabat Boy Scout project and the change order for N. Chipmunk Road Project by Knutson, second by Heal. Motion carried unanimously.
4. Approve Minutes from 3/16/2021. Motion by Knutson to approve minutes, second by Ehler. Motion carried unanimously.
5. Approve Minutes from 4/5/2021. Motion by Knutson, to approve minutes, second by Ehler. Motion carried unanimously.
6. Bills Payable. Motion by Padesky, to approve open invoices: \$100,295.06, second by Knutson. Motion by Heal, to approve paid invoices: \$31,521.16, second by Padesky. Motion carried unanimously.
7. Citizen's Concerns. None.
8. 3rd Dog Applications. Motion by Padesky to approve 3rd Dog Applications, second by Knutson. Motion carried unanimously.
9. Boy Scout Park Project. Vincent Kabat discussed his Eagle Scout Project. Park's Committee Approved his project proposal at their last meeting on 4/5/2021 to rebuild play equipment in Bloomer Mill Park. (Project Summary Attached) Motion by Padesky to approve project proposal, second by Ehler. Motion carried unanimously.
10. N. Chipmunk Change Order. Peterson/Wright discussed the change order for the Road Project on N. Chipmunk Road. It is for additional footage of road work that was missed in

the original bidding documents. Motion by Heal to approve change order, second by Padesky. Motion carried unanimously.

11. Heidi Boorn Garage/Building Variance Request- 4091 Glenhaven Drive. Contractor showed plans and discussed what the project would look like. Wright and Peterson discussed what La Crosse County is requesting from the Town. Town needs to give input on how this would affect the roadway and traffic for the town road. Because it is not a change in zoning or a subdivision, the Planning Commission does not need to review. The Town just needs to give input and let the County determine whether the variance will be granted. Motion of no objection by Heal, second by Candahl. Motion carried unanimously.
12. Adoption of Revised 11.1 Joint Municipal Court Ordinance. Clerk gave overview of changes to the ordinance. Motion by Heal to adopt Ordinance 11.1 for the Joint Municipal Court, second by Padesky. Motion carried unanimously.
13. Fire Department Report. Assistant Chief Proksch gave report. Live Fire training last weekend in conjunction with other departments in the area, training was well received and was successful. Fire during the burn ban, other departments were called in to assist, no structures were lost. Looking into trainings available for software used by the department. Open Captain's spot on the department, a couple applicants have come forward. Class B Foam was disposed of with La Crosse County Hazmat, invoice received, certificate of disposal not received yet. Update on inspections, some smaller units will be inspected in house. Chief Holinka is working to get the list of businesses finalized and work out the contract with a private fire inspection service. Candahl noted that they will be doing a training/test to determine the longevity of water supply in times and distance of what is needed for the department to properly respond to fire emergencies. Engine 2 is temporarily out of service pending inspection and maintenance to meet NFPA requirements.
14. Police Department Report. Candahl gave overview of Police Report submitted by Officer Horton.
15. Insurance Proposals (Town, Sanitary District #2, and Workman's Comp). Rural Mutual was a lower cost to the Town than Brown and Brown and proposes very thorough coverage. Peterson recommends switching to Rural Mutual. Motion by Padesky, second by Knutson to move forward with Rural Mutual. Motion passed unanimously.
16. Planning Commission Appointments. Elliott Bujan and Becky Flege (alternate) appointed to the Planning Commission.
17. Shelby Youth Ball Appointment. Motion by Knutson to appoint Brady Banse to the Shelby Youth Ball Committee, second by Padesky. Motion carried unanimously.
18. Administrator Report.
 - a. No Parking signs placed along Ebner Coulee.
 - b. Rescue act will be sending some funding to the Town of Shelby.
 - c. Shelby Ball registration number are higher among younger age groups. Registration among older age groups is not as high, but enough to make a few teams per age group. Tim Padesky arranged sponsorships for Shelby Ball.
 - d. Sanitary District #2 taking steps and gathering more information to analyze the feasibility of extending water onto the ridge.
19. Public Works Report.
 - a. Wright met with Shelby Ball last week, they are pouring concrete for an addition to their batting cages.

- b. It was determined that if they would put the doors on the bathrooms, the town would pay for timed locks. This was put on hold because of COVID. Town would need to contribute \$1,000 per lock. Board agreed to go ahead and get locks on the doors.
- c. Lights fixed in the Fire Department except for one set that has an electrical issue that requires a licensed electrician.
- d. Parks and bathrooms will be opened on Thursday, April 15. Pammel creek trees are almost fully done, this next week the remaining stumps will be removed.
- e. Town of Shelby sweeping will be done this week. Sweeping of other municipalities will take place in the coming weeks.
- f. Park's meeting approved projects- painting lines will be finished soon. Frisbee golf signage is currently ongoing. Chip sealing the park will take place soon and will be taken from road budget. Bubbler will be put in soon at Pammel Creek Park. Gazebo staining and flowers will be taken care of by Ms. Wiggert. Battlestone park will be finished this summer. Trail closure signs are being created.

20. Chairperson/Supervisor Reports.

- a. Candahl suggested water testing or checking for reports of wells that have been tested in Knobloch area to further education for water expansion.
- b. Invite Park's and Vacant Land Committee, Planning Commission, Sanitary District #2, and Town Board to come to the meeting next week at 4:00 and Annual Meeting is at 6:00. Meeting will take place at the Fire Station.
- c. Ehler noted that the meeting last night for Sanitary District #2 went well.
- d. Padesky suggested we send out a letter of congratulations to the new mayor and new council members.
- e. Knutson noted that she had an email exchange with a resident regarding the Butterfly trail. Resident stated that he would be interested in offering funding for maps and signage on our trails. We can discuss potential projects with the resident and his club that would assist with grants or funding options.
- f. Candahl asked about signage and or notifications to the community asking them to report illegal burning and defacing of property and the fines that would be associated with those issues. Police could be tasked with setting fines and acquiring signage and establishing a reward for those who report the crimes. Ehler stated that we should establish an ordinance during the next regular meeting to establish the fines, etc.

21. Adjournment. Motion by Heal, second by Knutson to adjourn at 7:10 p.m. Motion carried unanimously.

Next meeting will take place April 20, 2021 @ 4:00 p.m.

Respectfully Submitted, Fortune M. Weaver, Clerk