

# TOWN OF SHELBY

County of La Crosse

State of Wisconsin



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**APPROVED**

## Town Board Meeting Minutes

**Date:** Tuesday, February 22, 2022

**Time:** 5:00 p.m.

**Location:** 2800 Ward Ave, La Crosse, WI 54601

**Town Officials Present:** Chairperson Tim Candahl, Supervisors Renee Knutson, Marlene Heal, and Tim Padesky, Administrator Christina Peterson, Treasurer Sara Jarr, Clerk Fortune Weaver, and Fire Chief Tony Holinka.

**Town Officials Excused:** Supervisor Tim Ehler

**Attendance List:** Ryan Ledvina (4072 Glenhaven Drive), Heidi Boorn and Steve Nederloe (4091 Glenhaven Drive), John Wettstein (2311 Hiawatha Ave), and Peter Woerpel (4081 Glenhaven Drive).

1. Meeting called to order by Candahl at 5:02 p.m.
2. Minutes from 2/8/2022. Motion by Knutson to approve minutes from with corrections 2/8/2022 with suggested changes, second by Heal. Motion carried unanimously.
3. Bills Payable & Treasurer's Report. Jarr clarified the documents provided for Board. Motion by Heal to approve open invoices for \$40,903.66, second by Knutson and motion by Knutson to approve paid invoices for \$2,144,136.86, second by Heal. Motions carried unanimously. Jarr detailed treasurer's report. Jarr clarified balance includes taxes collected which inflates amount. No further comments.
4. Citizen's Concerns. None.
5. Heidi Boorn and Nicole Nederloe Variance Request for 11-825-0 (4091 Glenhaven Drive). Peterson explained history of variance requests and reminded the board, staff, and attendees that La Crosse County is the zoning authority. The County looks to the Town for a recommendation. County process has not started yet, but it will be started after this decision. Peterson asked Boorn to explain what has changed since April's request, contractor provided information, noting the new plans have eliminated upper half and 4 feet has been added to garage and front porch. Candahl explained that the split level has been changed to a single story. Peterson explained concerns from public works about multiple driveways and one driveway needs to be eliminated, contractor noted that the driveway will be taken care of. Peterson also noted there is a drainage stormwater pipe that would need to be properly addressed to provide adequate drainage. Contractor agreed and will work with public works to make sure any drainage issues are addressed. John Wettstein (2311 Hiawatha Ave) noted his home is right across the street from the house. Wettstein was previously concerns about the two story because it didn't conform to the neighborhood, in addition to concerns with vision clearance. The house was built in violation of the vision clearance. Peterson explained that the driveway moving and the fence moving will improve the sight line. Boorn commented that other side streets also have yield signs, and this intersection should have a yield sign, but does not. Knutson agreed that with the fence gone and the new driveway there would be a better line of sight. Peterson and contractor agree that the standards might have been different when the development was built which is why most corner houses have the same issues. Wettstein asked for clarification about the sight obstruction. Boorn, Candahl and Peterson reiterated the new lines of sight available with the driveway and fence being moved. Discussion on the setback. Peter Woerpel (4081 Glenhaven Drive) stated last April when the variance request went to La Crosse County, he disagreed with the second story, but now seeing it as a single story and storage above the garage that looks like the design was done well. Contractor confirmed that the new design will only add two

feet above the existing for the storage above the garage. Motion by Padesky, to recommend approval to the La Crosse County Zoning with the driveway and drainage specifications being met, second by Heal. Motion carried unanimously. Peterson will send a letter to La Crosse County Zoning with the recommendation.

6. Boma Road Proposal - Becher Hoppe. Peterson explained the Town has submitted for funding to rebuild most of Boma Road (up to Willow Way) 50% has been obtained, hoping to acquire funding to the end of Boma Road. Peterson questioned if the board wants to wait to find out if the funding has been approved before the road work begins to the end of Boma Road or proceed. Even if the second half of funding isn't acquired, the town can go ahead with the road work, or they can wait. Peterson reviewed the proposals received (see attached). Even if the town gets both grants the town is still going to pay close to \$300,000.00 for the project. Candahl noted the project needs to be taken care of between the road condition and flooding problems, it needs to be completed as soon as possible. Candahl noted the three aspects of this project are rebuilding the road, running water to this area and mitigating storm water runoff. Peterson reiterated the watermain is not a definite part of this project. Peterson recommends approving an hourly rate for Becher Hoppe to get the project going this Spring. Peterson stated Wright confirmed the estimated cost of \$330,000.00 is very accurate. Discussion on offsetting costs, Peterson clarified grant criteria can dictate different uses for funding. Discussion on stormwater management planning, Peterson needs to investigate what the grant will allow and then if it is allowed to be used for planning, Peterson will communicate with Bolton and Menk to get that project started. Knutson asked about the projection for 11 future homes. Peterson explained that Becher Hoppe broke down the very preliminary estimate for the assessment for the water main install for the residents (all existing plus 11 additional), it would be recalculated if the project moves forward and will likely change as this was a very preliminary estimate. Discussion on doing it by number of or road frontage. Peterson explained policy for the assessment along Highway 33 and it was a mix of number of homes and frontage and then those are averaged. Peterson noted the sanitary district has discussed this and Peterson was directed to work with Ehlers to explore possibilities and she will report back to the Sanitary District and then the Boma Road residents would be invited to a meeting again and then that would be discussed further for an estimated range for the assessment. Likely this will occur in May. Peterson reiterated that currently there is only \$180,000.00 from the state for a grant for this project and needs to know if the board wants to move forward. Doesn't need to be figured out at this meeting. Peterson asked if it should be tabled until the funding is available or should they work on an hourly basis to get it started, Peterson can ask about their timeline and what their workload will allow for them to complete in a timely manner. Motion to move forward with an hourly rate to get the Boma Road project started by Padesky, second by Knutson. Motion carried unanimously.
7. Multiple Dog Application. Motion by Padesky to approve multiple dog application, second by Heal. Motion carried unanimously.
8. Fire Department Report. Holinka noted accidents this past weekend in Shelby and there were a few fires in Coon Valley and Cashton that were mutual aid calls. Holinka gave overview of medical calls and one fatal accident this weekend as well. Holinka stated there was a stress debriefing after the fatal call. Holinka mentioned the Fire Department Chicken Q coming up March 20<sup>th</sup>, more news will be coming periodically. Holinka stated the 2% certification for Greenfield and Shelby is has been completed. Heal asked about the drive through ticket sale event coming up. Holinka was unsure how many tickets have been sold as there is a committee in charge of the Chicken Q but will hopefully have a better idea soon. Holinka working with News8 to increase ticket sales and advertising.
9. Administrator Report.

- a. Peterson noted the Town Hall updates coming- new windows, shades for the windows, awning samples being picked, and the exterior color will be chosen soon. Counter windows will be getting new glass dividers.
  - b. Arbor Hills well project is wrapping up, final payment made to the contractor for the retainage. Grand opening will be held this Spring. Some contingency funds were leftover, hoping to use funds for portable generator purchase.
  - c. Comprehensive Plan is moving along. A draft will likely be ready for a public hearing by June.
  - d. Peterson will begin working on an Emergency Plan for the Town.
  - e. Peterson confirmed with Jarr that tax collection and settlements has been completed.
  - f. Weaver reported on February 15<sup>th</sup> Election.
  - g. Peterson clarified All Star WTA District meeting at 7:30 on February 24<sup>th</sup> coming
  - h. LADCO meeting on Feb 28<sup>th</sup> – economic development informational meeting luncheon 10:45 Tim Ehler is attending
  - i. March 4<sup>th</sup> Friday all day. Weaver will check virtual dates for BOR training.
10. Public Works Report. Given by Peterson in Terry Wright's Absence.
- a. Fire Department Tanker should be back in service in a few weeks.
  - b. Working on Mutual Agreement with Stoddard to share water operators should one or the other be unable to work. Padesky thinks it can be handled by the Sanitary District #2 Board and Town Administrator. Knutson asked for clarification on who is being groomed to replace Wright and Odeen. Eric Kvamme is working on sewer and Tanner Clements will be working on Water.
11. Supervisor Reports.
- a. None.
12. Adjournment. Motion by Padesky to adjourn the meeting at 6:00 p.m. second by Heal. Motion carried unanimously.

Next Town Board Meeting – March 15th, 2022 @ 5:00 p.m. at Town Hall, 2800 Ward Ave.

Respectfully Submitted, Fortune M. Weaver, Clerk