

# TOWN OF SHELBY

County of La Crosse

State of Wisconsin



2800 Ward Ave

La Crosse, WI 54601

Phone: (608)788-1032

Email: [info@townofshelby.com](mailto:info@townofshelby.com)

**APPROVED**

## Town Board Meeting Minutes

Date: Tuesday, December 15, 2020

Time: 5:00 p.m.

Location: 2800 Ward Ave, La Crosse, WI 54601

**Town Officials Present:** Chairman Tim Candahl, Supervisors Renee Knutson, Marlene Heal, Tim Padesky and Tim Ehler, Administrator Christina Peterson, Treasurer Sara Jarr, and Clerk Fortune Weaver. Fire Chief Tony Holinka, Public Works Foreman Terry Wright, Officer Sean Horton.

**Town Officials Excused:** N/A

**Attendance List:** Lynetta Kopp, W5236 Knobloch Rd

1. Meeting called to order by Candahl at 5:03 p.m.
2. Approve Minutes from 12/1/2020. Motion by Padesky, second by Ehler. Motion carried unanimously.
3. Payment of Bills. Motion by Padesky to pay Open Invoices: \$52,168.06, second by Heal. Motions carried unanimously.
4. Citizen Concerns. Lynetta Kopp asked for information about work that is ongoing in the Knobloch area. La Crosse County is the one that issues well permits. Once building housing is in the works, the Town will be notified and can provide information to neighboring residents.
5. Final 2021 Employment Guide. No major changes from the last draft except for FMLA/ Leave Policy. Drug and Alcohol Policy reflects a lot of the same DOT guidelines the Road Crew is already aware of because of CDLs. Specifics of Benefits Summary will be attached to Employee Policy which should be signed by each employee. Motion to adopt current draft of Employment Guide and Benefits Summary by Padesky, second by Knutson. Motion carried unanimously.
6. Fire Department Report. Holinka stated that 13 Shelby FD members responded to the train accident by Town Hall. Services have been offered to anyone who needs someone to talk to. Trainings are still taking place via Zoom, this will likely continue into the foreseeable future. Dave Gebhart was spoken to about his brush burning permit. Going forward he will burn in the morning, so the smoke moves away from the subdivision. He will burn no more than a 14x14 pile, one pile at a time and will call dispatch before and after the burn. If there are any complaints, he will be asked to discontinue burning. Fundraisers coming up are normally Game Feed and Chicken Q. Game Feed is not likely, so they want to get the Board suggestions on how to proceed. Board will make an advisement in January. Fire Hydrant Rental price went from \$45,000 to \$85,000 because water rates are increasing. All camper tickets sold!
7. Police Department Report. Officer Sean Horton details calls and responses that have occurred this past month. License plate registered to Shelby mistakenly noted in PA traffic violation. Officer Horton has taken care of that.
8. Final 2021 Budget. Administrator gave brief overview of budget proposal. Motion by Padesky, second by Knutson to approve. Motion carried unanimously.

9. Resolution for Income Continuation Insurance Plan. Motion by Heal, second by Padesky to sign. Motion carried unanimously.
10. Shelby Youth Baseball 2021 Season. Administrator gave details of SYB meeting held earlier. Town Board will appoint committee members. The Administrator will take the lead on SYB meetings, Padesky will serve as the board representative (Heal as the alternate) and the SYB Committee will meet regularly at the Town Hall. Goal is to have a mix of the old group and newcomers to ensure a strong foundation going forward. Motion by Ehler, second by Heal to appoint Dan Bissen and Chad Veenendal to the committee. Motion carried unanimously.
11. Resolution for Adoption of 2021 Fee Schedule. Administrator gave an overview of the 2021 Proposed Fee Schedule. Motion by Knutson, second by Padesky to adopt fee schedule without Erosion Control Permit Fee as that needs to be looked into. Motion carried unanimously.
12. Administrator Report.
  - a. Tax Collection & pet licensing is underway and going well.
  - b. Multiple CSMs are in progress
  - c. Ordinances are being reviewed for updates
  - d. Bluffland Coalition meetings are ongoing
  - e. EMS study by LAPC is to come, report and information will be provided in January
  - f. Job Descriptions should be complete by January
13. Public Works Report.
  - a. Dirt is being hauled from Well #2 in Arbor Hills and Battlestone to North Chipmunk.
  - b. Letter is being sent to all SSD #2 residents regarding inspections to control I & I issue.
  - c. Options to replace pump for fire truck (Engine 2) discussed. Terry Wright reported on price quote for repairs.
  - d. Tank for Arbor Hills Wellhouse #2 is going to be set tomorrow- SEH confirmed
14. Chairman/Supervisor Reports.
  - a. Candahl Boundary Agreement still no updates.
  - b. Sewer agreement has made some headway, but no major updates.
  - c. Tim Candahl offered to take Santa and the Fire Truck around Shelby on Christmas to visit different neighborhoods.
  - d. Knutson mentioned that getting a plan together to present to the Blufflands Coalition might be useful so they know what plans we would like to see unfold for Shelby.
15. Adjournment. Motion by Heal, second by Padesky to adjourn at 7:21 p.m. Motion carried unanimously.

Next meeting will take place January 5, 2021 @ 5:00 p.m.

Respectfully Submitted, Fortune M. Weaver, Clerk