

# TOWN OF SHELBY

County of La Crosse

State of Wisconsin



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## APPROVED

### Town Board Meeting Minutes

**Date:** Tuesday, November 9, 2021

**Time:** 5:00 p.m.

**Location:** All Star Lanes, 4735 Mormon Coulee Rd, La Crosse, WI 54601

**Town Officials Present:** Chairman Tim Candahl, Supervisors Renee Knutson, Marlene Heal, Tim Ehler, Tim Padesky, Administrator Christina Peterson, Treasurer Sara Jarr, Public Works Director Terry Wright, and Clerk Fortune Weaver.

**Town Officials Excused:** Renee Knutson.

**Attendance List:** Terry Proksch (W4911 Harvest Lane).

1. Meeting called to order by Chairman Candahl at 5:00 p.m.
2. Minutes from 10/19/2021 and 10/20/2021. Heal asked question about Xcel charge from 10/19/2021 meeting. Wright gave explanation that it was an estimate, not an actual reading. Motion by Padesky to approve minutes from 10/19/2021 and 10/20/2021, second by Knutson. Motion carried unanimously.
3. Bills Payable. Heal asked question regarding voided checks on Xcel Energy. Jarr answered that there was a discrepancy in the amount of the checks that needed to be corrected. Motion by Heal to approve open invoices for \$29,928.91 and paid invoices for \$65,170.87, second by Padesky. Motion carried unanimously.
4. Citizen's Concerns. None.
5. Variance Request 11-1126-0 (4051 Easter Road). Peterson noted that County zoning ordinance which pertains to this request. Candahl called for recommendation of approval to La Crosse County Zoning. Motion by Heal, second by Padesky to recommend approval to La Crosse County. Motion carried unanimously. Weaver will send a letter to that effect to La Crosse County Zoning.
6. Variance Request 11-621-0 (W5880 Coulee Springs Lane). Peterson noted that she visited with the neighbors in the area to make sure there were no issues, no objections communicated. Peterson explained the improvement triggered a requirement to request a variance because the house is not in line with setback requirements. Their house is legally non-conforming and before large scale improvements are allowed, the variance needs to be officially approved. Ella Schmidt clarified that it would be an all-encompassing motion recommend approval of the variance request. Candahl confirmed and called for recommendation of approval to La Crosse County Zoning. Motion by Knutson, second by Heal to recommend approval to La Crosse County. Motion carried unanimously. Weaver will send a letter to that effect to La Crosse County Zoning.
7. 3<sup>rd</sup> Dog Request. Request received from Evan Weis and Brooke Matheus. Motion by Heal, second by Knutson to approve 3<sup>rd</sup> Dog request. Motion carried unanimously.
8. Ordinance 2.09 (Care, Maintenance and Control of Dogs, Cats and Pets. Amendment 1. Two Dog Limit. La Crosse Co Ord. 15 (11/97) relating to collection of delinquent dog licenses). No objection to allowing 4 dogs. Peterson did note that there should be a policy for the board to keep in mind for lot size in relation to number of animals. Weaver will correct language to allow for board discretion when allowing multiple dogs and prepare it for review/approval at the next Board Meeting.
9. Administrator Report.
  - a. Peterson noted potential changes with the insurance plan. Vision plan, out of network option, savings potential, etc. Jarr noted that numbers were received very recently, staff should run some calculations to ensure changes are worth the money saved. Peterson noted does not have

to make decision until December. Candahl noted giving employees a choice would be more desirable from the employee standpoint. Board agrees vision plan should be implemented.

- b. Peterson noted that Paul Schmitz wants to make sure that Schmitz Valley is named and recognized as a 100-year farm. The Town could make it official with a proclamation. Will be prepared for the next meeting. If the land ends up in conservation or recreation, further honoring the family can be discussed at that point. Candahl noted it's good to have a reputation of working closely with landowners and mutually benefiting from all land acquisitions. Candahl noted it will assist with future endeavors to keep the land in Shelby.
  - c. Fire Department is seeking truck storage options likely will rent a place for the boat to be stored for the winter and then trucks will be shuffled to allow storage at the Fire Station/Town Shop. Candahl would also like to get the Sanitary District truck inside in the future. Candahl will work with the county to try and get the boat into storage.
  - d. Repairs quoted for the Fire Station Roof. Peterson is having trouble finding second quotes. Initial quote \$12,000.00 for repair only, not a new roof. Peterson spoke with someone who thought the roof was not as old as the Town believes it to be. Roof in general is in good shape, but there are a few problem areas. Padesky asked about Ledegar Roofing Company for a quote. Board agreed project can wait until Spring to see if more quotes are available. Fire Chief will also be asked for input.
  - e. Interior of Town Hall painting quoted at \$1,700.00 plus paint. Town will move ahead with that in February. Awning samples received for board to review. Spring/Summer 2022 will be when the board can revisit getting a quote for exterior painting. Peterson had a quote for windows, unsure if it's still valid since it was quoted so long ago. Knutson asked if there were some concerns about the expansion and if that is something that should delay the painting, windows, exterior painting, etc. Peterson noted that it won't be for a few years, and it will be more on the backside of the building.
  - f. Budget is being worked on. Jarr and Jeff Brudos are helping Peterson with the final draft.
  - g. Survey results will be sent out and discussed at the next Planning Commission Meeting.
  - h. SYB is on hold, no meeting time can be settled on. Meeting will be coming soon. Inventory needs to happen sooner rather than later. Matt Thornton will give us the space for inventory and then all SYB equipment will need to be moved. Candahl, Padesky and Heal all volunteered to assist.
  - i. Projects submitted for funding. Peterson will give status updates as soon as she can.
  - j. Sanitary District cannot create new connections without approval from La Crosse. A few have been approved and a few more are needing to be approve. Argument made that if the line exists on a lot where a resident wants to build a house then they should be able to hook up to sewer to proceed with their build. Peterson hopes to have more information soon.
  - k. Utility conditions study of La Crosse coming in 2023, hoping to conduct a study around the same time or to conduct a joint study if possible.
  - l. Christmas Party will take place Saturday, December 11th beginning at 5:30 p.m. Ehler is spearheading the planning. Timmer's will be rented out for Town to use. Town Board, Sanitary District, Road Crew, Part-Time Employees, Police, Fire Chief and Assistant Fire Chief and all spouses will be invited. Employee Picnic in the Summer to show appreciation to all employees and boards/committees. Board in agreement that gift cards should be given to all employees in the amount of \$75.00.
10. Public Works Report.
- a. Scott Wrobel said he would allow Public Works and residents to go through their property while parts of Boma Road are being replaced if Shelby pays for part of his driveway rebuild. The County approved the expansion of his driveway. This will provide a safe way in and out of Boma Road for \$8,726.00. All residents would use for the week while the crew re-builds the road. Wright noted

the Town would also need permission from the owner of the neighboring parcel to allow for the passage. Padesky wanted to ensure a Fire Truck would be able to pass through safely, Wright confirmed that would be possible.

- b. Wright noted that all blacktop patched from the storm in August. Working on shouldering and potholing the town before Winter.
- c. Parks closed; water shut off.
- d. Retaining wall in Mormon Coulee Park and Rain gutters going to be worked on in the next few weeks.
- e. Patio dirt set and will settle all winter.
- f. Will turn power back on December 1<sup>st</sup> for Mormon Coulee Lions Christmas in the Park.
- g. Firetruck passed DOT inspection 100%
- h. Wright found a company that has a box that could fit on the truck with modifications, would haul 4,000 gallons. Total retrofit, baffles, piping, tank, etc. would cost \$29,500.00. Engine 2 cannot be fixed as an engine, would be a tender with modifications mentioned. 4,000 gallons is twice the capacity available with current tank.
- i. Mowing complaint on Ebner Coulee. Shelby mowed down some shrubs that were planted. Wright noted the reason public works mows is because of snow removal and so that deer are more visible. Lilac bushes that are overgrown can be mowed down and re-grow. Resident wants mowing discontinued and to be reimbursed for the cost of the lilac bushes. Wright showed photos of the area to the Board. Board opinion says that it's the road right of way and is for safety and road operations so there will be no reimbursement and mowing will continue. Wright compared it to residents planting milkweed for the monarch butterflies. Knutson noted that Public Works is being consistent in that groomed lawns are left alone, overgrown lawns are taken care of by public works. Wright will suggest the resident move the lilacs out of the right of way.
- j. Heal pointed out that Crown Blvd resident was grateful for the work that was done to improve for winter.

#### 11. Chairperson/Supervisors Reports.

- a. Knutson noted that a golf cart has been seen on the road and trails in her area. Candahl noted that Officer Horton should be enlisted to help alleviate this problem. Heal noted that ATV has been seen on her road as well.
- b. Knutson noted that she was contacted by Paul Woods lives on Hillcrest and a 16-year-old hunting on their land. Text stated that Mrs. Woods kicked the guy's off city land hunting with rifles behind her house, city law says no rifles, must check with local laws. Signage should be posted accordingly.

#### 12. Parks Committee Report.

- a. Knutson noted that pickleball discussion is being tabled. A lot of excitement about the projects because of the number of requests, but it is not feasible financially. Frisbee golf group will send sign information soon, but the committee is still waiting. Discussion on an app or QR code affiliated with the course, no action taken yet. Action items are on each month's agenda, encouraging members to visit parks each month to create better discussion. Key items and concerns for each park are being addressed. Crew member is going to check and make sure that all necessary projects are being cataloged. New signage for the trails being talked about. Maps need to be updated. Park names need to be updated and trails need to be listed. Landmarks will help. All committee members asked to share a vision for parks, trails, and greenspace. All were given a week deadline for this. Knutson should have information to share in her next report. Will be sent to planning commission for comprehensive plan and will help parks committee make decisions. Motorized bikes and e-bikes ripping up trails and discussions were had to allow or disallow that. Additional signage may be required showing no motorized vehicles no e-bikes, no

motor bikes, etc. Wright noted that anything with an electric or gas motor is included under no motorized vehicles. Will be brought back to the Board if necessary.

13. Closed Session. Motion by Heal to enter closed session at 6:13 p.m., second by Knutson Motion carried unanimously.
14. Open Session. Motion by Ehler to enter open session at 7:34 p.m., second by Heal. Motion carried unanimously.
15. Adjournment. Motion by Knutson to adjourn the meeting at 7:35 p.m. second by Padesky. Motion carried unanimously.

Next Town Board Meeting – November 16, 2021 @ 5:00 p.m. at All Star Lanes (4735 Mormon Coulee Rd)

Respectfully Submitted, Fortune M. Weaver, Clerk