**APPROVED**

 **Town Board Meeting Minutes**

**Date:** Tuesday, November 16, 2021

**Time:** 5:00 p.m.

**Location:** 2800 Ward Ave, La Crosse, WI 54601

**Town Officials Present:** Chairman Tim Candahl, Supervisors Marlene Heal, Tim Ehler, Tim Padesky, Administrator Christina Peterson, Treasurer Sara Jarr, Public Works Director Terry Wright, and Clerk Fortune Weaver, Fire Chief Tony Holinka, Assistant Fire Chief Travis Proksch.

**Town Officials Excused:** N/A

**Attendance List:** Terry Proksch (W4911 Harvest Lane).

1. Meeting called to order by Chairman Candahl at 5:00 p.m.
2. Motion to go into closed session. Motion by Ehler, second by Padesky to enter closed session at 5:01 p.m. Motion carried unanimously.
3. Open Session. Motion to return to open session by Padesky at 5:18 p.m., second by Ehler. Motion carried unanimously.
4. Minutes from 11/9/2021. Motion by Padesky to approve with correction of Ledegar Roofing Company minutes from 11/9/2021, second by Heal. Motion carried unanimously.
5. Bills Payable. Heal asked a question about the number of dumpsters on Large Item Day. Wright noted between 3-7 dumpsters are filled depending on volume. Motion by Heal to approve open invoices for $61,021.84 and paid invoices for $454.40, second by Padesky. Motion carried unanimously.
6. Citizen’s Concerns. None.
7. Ordinance 2.09 New Language. Motion to approve new language by Ehler, second by Padesky. Motion carried unanimously.
8. Administrator Report.
	1. Peterson noted City of Onalaska and City of La Crosse finished their sewer agreement which should pave the way to completing Shelby’s agreement.
	2. Boundary Agreement Committee Meeting for the City of La Crosse happening soon. Candahl requested the names of the individuals on the committee.
	3. Mentioned Christmas Party on December 11th and noted the Board needs to decide about gifts (whether to give g**as** cards for $100 to each employee or $100 general gift card and tax it). Board Members and Sanitary District Members will be asked to pay for their share of the party.
	4. Mentioned task list going forward while the Administrator is working from home after surgery.
	5. Office Staff and Public Works will be asked to update task list as needed to keep Administrator informed of day-to-day operations in the Town.
	6. Discussion on the Lights in the Park agreement for Mormon Coulee Lions. No additional insurance necessary, Mormon Coulee Lions will sign a rental agreement for the park.
9. Public Works Report.
	1. Cold mix potholes next week
	2. Shouldering will be done next week
	3. Issue with resident has issue with post office driving on his lawn, mailbox is too far back.
	4. General Maintenance in the Terraces such as flushing sewers and spot cameraing in the lower areas will be completed next week.
	5. Trucks are ready for plowing.
	6. Last brush list for the year this week
	7. Tree trimming along Pammel Creek today, brush and trees around SYB filtration pond cleaned up.
	8. Rain gutters in Mormon Coulee Park being completed. 6-inch commercial grade rain gutters being installed.
	9. Retaining wall will be built back for the winter using existing supplies any necessary additions will be completed next year.
10. Chairperson/Supervisors Reports.
	1. Candahl noted budget format. Most recent version and can be changed if necessary. Peterson clarified that spreadsheet was remade to create an easier format to read.
11. Fire Department Report.
	1. Holinka noted fire dept is increasing Carbon Monoxide calls.
	2. Beginning stages of entry level fire class for new members. EMR class will be held at Station 1 in December (refresher class). Also, two members going through officer 1 class. State law requires all officers after Oct. 2019 must take class.
	3. October Medical calls 4 minutes 32 seconds to get out the door for medical calls, challenging the department to get under 2 minutes for December.
	4. Peterson asked about revenue from accident calls. Discussion on what accidents can and cannot be billed by Town. Town will check and see if greenfield calls can be billed since Shelby responds. More work will be done to make sure that accidents are billed.
	5. Assistance to Firefighter Grant Program (AFG) grants being investigated regional AFG grant for standardization of hydrants with La Crosse, Shelby, West Salem, and other surrounding communities.
	6. EMS 1 and Fire 1 being offered through Gundersen Medical. Allows members to be assigned trainings if they miss Shelby trainings. Follows tri state curriculum and is at a minimal cost. Also counts towards refresher training.
	7. Social club approved the purchase of a new rescue boat with fundraising funds. $31,981.27. Learned in the last 24 hours that because it’s a rescue boat, it falls under commercial and there is no warranty offered with the boat. Opinion of the social club may change based on this new information. Once the social club votes, Holinka will ask that it be on the next election. 21-foot boat with a 115-horsepower mercury motor. One benefit that there is more room for responders and room for a patient. Would like to see it on the agenda on Dec. 21 if the social club approves it. Investigating a grant for boat to lower the cost. Boat that costs more was not approved.
	8. Truck parked at the station, need to move it inside. Ehler noted might be an option for the county building to store. Last communication from Greenfield is that there isn’t an agreement in place yet. Once Holinka gets confirmation the truck can be moved to Greenfield, it will be moved within the hour.
	9. Wright gave additional information about the tank options previously discussed. Price would be 29,500.00 as discussed. Propose to replace with used tender or engine instead of repairing. Discussion on what options exist for repairs and potential purchasing. Wright will give a report on whether it can hold water. Candahl will meet with Hillview and see what can be made available.
12. Adjournment. Motion by Ehler to adjourn the meeting at 6:20 p.m. second by Padesky. Motion carried unanimously.

Next Town Board Meeting – December 7, 2021 @ 5:00 p.m. at Town Hall, 2800 Ward Ave.

Respectfully Submitted, Fortune M. Weaver, Clerk