

TOWN OF SHELBY

Sanitary District #2



APPROVED

Meeting Minutes

Date: Thursday, January 21, 2021

Time: 4:30 p.m.

Location: 2800 Ward Ave, La Crosse, WI 54601

PRESENT: Commissioners: Kurt Knutson, Steve Lundsten, Tim Ehler (via Zoom); Staff: Christina Peterson, Terry Wright

ATTENDANCE LIST: Torey Leonard (SEH)

1. Call to Order at 4:30 p.m. by Chairperson Kurt Knutson.
2. Minutes. Motion by Lundsten to approve minutes from 12/17/2020, second by Knutson. Motion carried unanimously.
3. Citizens' Concerns. None
4. Bills Payable Knutson motion to approve bills \$122,742.74 open invoices, and \$22.32 paid invoices, second by Lundsten. Motion carried unanimously.
5. Agenda Amendment. Motion by Knutson to amend agenda and add DNR Letter regarding City of La Crosse Variance request for DNR Clean Water Fund Program, second by Lundsten, Motion carried unanimously.
6. 2021 payment on WI Trust Fund Loans for Hwy 33 Water Extension Project. Invoice shared for information purposes.
7. Arbor Hills Well Project Update. Torey gave an update saying the Tank for Wellhouse 2 has been set, currently working on insulation, trusses, and roof. Generator is scheduled for May. Rural Water is working on the required wellhead protection plan for the new well.
8. Arbor Hills Well Project Pay Application #8 Olympic Builders. Motion by Knutson to pay \$89,187.90 for application #8 to Olympic Builders, second by Lundsten, Motion carried unanimously.
9. Arbor Hills Well Project Change Order #5 Olympic Builders. Change order pertains to the revised completion dates. Motion by Lundsten to approve Change Order #5 for Olympic Builders, second by Knutson, Motion carried unanimously.
10. Sewer Rate Increase. Peterson noted that an 18% sewer rate increase was discussed at the September 2020 meeting. Motion by Knutson to increase the sewer rate 18% effective January 1, 2021, second by Ehler, Motion carried unanimously.
11. PSC Cost of Service Study and Water Rate Design. Peterson noted the Study was received from the PSC on January 19, 2021.
12. Sewer Metering Update. Wright gave an update on metering. Further discussion included projects to reduce I&I including sewer lining, manhole rehabilitation, and inspections. Commissioners encouraged Wright to start planning an additional sewer lining project and to order additional meters.
13. Administrator Report. Peterson informed that Becher Hoppe will come to the next meeting to present their Water Expansion Report.
14. Public Works Report. Wright reported that Dan Odeen is working on wellhouse meter testers for DNR compliance. Wright and Odeen will be visiting Energetics to review the controls being built for Arbor Hills Well Project.

15. Chairperson/Commissioners Reports. None.

16. Motion by Knutson to adjourn 5:45 p.m., second by Lundsten. Motion carried unanimously.

Respectfully Submitted, Christina Peterson, Town Administrator