

TOWN OF SHELBY

Sanitary District #2



APPROVED

Meeting Minutes

Date: Thursday, July 8, 2021

Time: 4:30 p.m.

Location: 2800 Ward Ave, La Crosse, WI 54601

OFFICIALS PRESENT: Commissioners: Kurt Knutson, Steve Lundsten, Town Chairman Tim Candahl
Staff: Christina Peterson, Terry Wright, Dan Odeen, Sara Jarr

ATTENDANCE LIST: None.

1. Call to Order at 4:32 p.m. by Chairperson Kurt Knutson.
2. Review and Approve Minutes from 5/27/2021
Motion by Knutson to approve minutes, second by Lundsten. Motion carried unanimously.
3. Review and Approve Bills Payable
Motion by Knutson to approve \$6,018.90 in open invoices and \$19,752.79 paid, second by Lundsten. Motion carried unanimously.
4. Citizens' Concerns (None)
5. Arbor Hills Well Project – Olympic Pay Estimate #13
Motion by Knutson to approve Pay Estimate #13 in the amount of \$89,728.00 for Well 2, \$0.00 for Well 1, second by Lundsten. Motion carried unanimously.
 - a. Wright reported that Well 2 has been put into service to begin test period and that it was running sufficiently. Wright, Odeen, and Kvamme have completed various levels of training on running the new Well. Wright mentioned a concern with the generator being susceptible to rodents, bugs, and other pests. Public Works will work to make it as resistant as possible to pests. Wright also reported that the brand-new air compressor has had issues with leakage, but a new one has since been installed.
6. Change Order #7
 - a. Fire Protection. When Well 1 is shut down for rehab (approximately 4 months), fire protection would be limited during this time. Wright proposed adding a temporary electrical connection directly to the generator to allow for pumping and fire protection during this time, however this is not included in the original scope of work. This specific part of the change order will cost \$2,871.00.
 - b. Eye wash stations. As approved by the DNR, eye wash stations are required in Well 2. Estimated to cost \$1,266.00. Total change order = \$4,138.64. Motion by Knutson to approve, second by Lundsten. Motion carried unanimously.

7. Compliance Maintenance Annual Report (CMAR), Resolution (21-3)

Odeen reported an overview of how our collection system is doing as far as general maintenance what is reported annually to the WI-DNR. The State uses the data to measure the performance of our wastewater treatment during a calendar year and assesses its level of compliance with permit requirements. The final part of verification requires a Resolution. Motion by Lundsten, second by Knutson to adopt Resolution 21-3. Motion carried unanimously.

8. Wellhead Protection Ordinance 3.11

As summarized by Peterson, the purpose of a Wellhead Protection Ordinance is to institute land use regulations and restrictions to protect the Town's municipal water supply and well fields. Rural Water assisted in drafting the Ordinance. Motion by Knutson to recommend the Town Board adopt Ordinance 3.11. Second by Lundsten. Motion carried unanimously.

9. Rural Mutual Insurance Company Recommendations

Wright is working on implementing necessary changes needed to comply with all recommendations made Rural Mutual. Regarding fluoride, Peterson reaffirmed not removing fluoride from water supply and to make the recommended change to add 2 chemical rooms in order to separate chemicals. Wright, Knutson and Lundsten agreed. He also provided an update on the cost for 2-3 chemical rooms. Option 1: Units purchased from Hawkins would cost \$8,500.00 each. Three units would be needed. Option 2: Buy materials for \$4,337.00/room and have staff or contractor assemble them. Quote from Gerke Construction to assemble was \$1,500 per unit. Total cost for two of the units would be less than \$6,000.00. One of the three units could be divided internally and only cost \$3,000.00. Total cost for option 2, \$15,000. Peterson, Knutson and Lundsten stressed that all work must follow WI-DNR and Rural Mutual standards. Motion by Knutson to approve Option 2, second by Lundsten. Motion carried unanimously.

10. Administrator Report

- a. Meeting notice to be sent to Boma Road residents informing of an informational meeting to discuss the possibility of extending municipal water in coordination with a Town road project. Date: Tuesday, August 17th, 2021. Time: 6:30 PM. Location: All Star Lane Banquet Hall.
- b. Open house for Arbor Hills Well 2 to be held in September.
- c. Inspection legal Authority. Peterson has a documented legal opinion from Hale Skemp that the Sanitary District may enter homes legally for the purpose of inspecting connections. A letter will be sent to residents who have not scheduled an inspection reinforcing the educational aspects of why inspections are taking place while also informing of the legal right to inspect. If a resident continues to refuse entry, the Sanitary District will proceed with legal action as a last resort. Residents who failed inspection will require a separate letter. Odeen offered to draft this letter which will be more educational than threatening. It will explain options for becoming compliant and instructions for re-inspection.

11. Public Works Report

Wright reported that the Sewer lining project has 7,422 ft completed. 2 sections failed because of too much water coming into the system. Vista Sewer has a plan to rebuild these sections. Phase Two will be completed by St. Joseph's Construction. 349 ft of pipe was ordered and received. Peterson, Jarr and Wright are working on getting the necessary County permits. Remaining funds from Phase One are planned to be used for the laterals in Coulee Springs. Flowrite will be coming to camera the Boma development.

12. Chairperson/Commissioner Report (None)

13. Motion by Knutson to adjourn at 5:55p.m., second by Lundsten. Motion carried unanimously.

Respectfully Submitted,
Sara Jarr