

**TOWN OF SHELBY BOARD MEETING MINUTES**

**DATE:** Tuesday, July 9th, 2019

**LOCATION:** 2800 Ward Ave. La Crosse, WI 54601

**TIME:** 4:30 PM

**TOWN OFFICIALS PRESENT:** Chairperson/Tim Candahl at 5:20pm, Supervisors Renee Knutson, Tim Padesky, Marlene Heal, and Tim Ehler at 5:00pm, Clerk/Michelle Kind, and Administrator/Jeff Brudos

**TOWN OFFICIALS EXCUSED:**

**ATTENDANCE LIST:** Chairman Bob Mueller, Commissioners Kurt Knutson & Steve Lundsten, and SEH Representatives Randy Sanford and Brea Sanford

1. Call to order at 5:00pm by Padesky.
2. Mueller gave a brief overview of the Sanitary District #2 Water System Master Plan to the Town Board. Future growth and a large customer base would keep the Utility rates down and we need to prepare for those possible developments. This second well at Arbor Hills would create a backup for that subdivision, provide Fire Protection to the area as well as future developments, as well as provide the water needs for future tie into the Wedgewood Drive to provide service to the Boma area. All the systems are currently stand alone and there is no redundancy in case of breaks or downtime. The District has hired Ehlers Financial Services of Minneapolis to conduct rate study's, financial capital plan, and a Large Rate Case Application with the PSC.  
Randy Sanford of SEH Engineering gave a power point presentation Sanitary Water Projects and Arbor Hills Well House #2. The Sewer and Boundary agreements were discussed as well as service area options with the current system and possible upgrades for future developments. SEH reviewed each well facility for maintenance, code issues, and capacity. Each system was reviewed for future capacity needs based on historical water usage needs. In 2011 the Terrace was added as residential customers and meters were upgraded from a wholesale customer. In 2018 two Mobile Home Parks and several single-family homes were added to the Wedgewood Drive system. Sanford suggested to tie in the Town and Sanitary Board as well as the Planning Commission to review the Comprehensive Plan for Shelby. Capital needs, current water rates, facility planning to allow for expansion, and topographical elevation and subsequent water pressure options were discussed. The Town Board noted several area residents are asking for Municipal water hook up options. The Town Board is in full support to provide the infrastructure needed in order to attract developers to Shelby. Ehler noted the Water rates in the City are far higher than Shelby, even though we are higher than several area communities. K. Knutson noted these study's and engineering plans provide the District cause to review the rates and provide future options. Lundsten noted we need feasible rates for our customers and inquired about the Town could contribute. Brudos noted the fire hydrant fees go onto the City water bill whereas Shelby Town pays for that through the Levi for all residents. Mueller noted a customer communication plan will be reviewed. R. Knutson noted Shelby's terrain and topographical area is much different that say Holman and therefore our facility and area served are vastly different. Padesky noted some rate increases would be

our current customers for maintenance but other costs would be on new developers through hook up charges to future growth. Mueller showed the Arbor Hills #2 building plans and possible site options for the second well. Sanford expanded on the Safe Drinking Water Program application and possible principal forgiveness. Lundsten noted it is estimated to be 1.6 million for the Arbor Hills rehab of Well #1 and the new construction of Well #2 and to tie Arbor to Wedgewood valley would be another \$600,000 with lines and pressure reducing valves. Grace explained the timeline of the grant and construction process. Knutson noted going forward with new developments we need the residents to hook on to cover the cost of the regular maintenance as well as the new line projects. Brudos suggested giving a timeline to pay the assessment and to hook up. Sanford suggested to review Ordinances and Policies. Candahl summed up the discussion and noted the Town Board is committed to assist when the Tower Study was done for Hwy 33 and County Road F. These improvements will have the potential to add additional homes on the system as well as future developments. The Town Board is welcome to attend the Sanitary Meeting Thursday for a well house tour and site review for Arbor Hills at 5pm.

3. Discussion held on the Administrator Job posting. Human Resources firm People's First will be contracting to assist the Town to select a new Town and Sanitary District Administrator. The following will be on the search committee: Town Board Supervisor Marlene Heal, Sanitary District Commissioner Bob Mueller, County Board Chairperson Tara Johnson, and Planning Commissioner Tom Sleik.

Meeting was adjourned at 7:45pm.

Next Town meeting will be Tues. July 16th, 2019.

Respectfully submitted,  
Michelle Kind, Clerk WCMC