

# TOWN OF SHELBY

LA CROSSE COUNTY, WISCONSIN



2800 Ward Ave  
La Crosse, WI 54601  
Phone: (608)788-1032  
Email: [info@townofshelby.com](mailto:info@townofshelby.com)

## APPROVED

### Meeting Minutes

**Date:** Thursday, May 12<sup>th</sup>, 2022

**Time:** 4:30 p.m.

**Location:** 2800 Ward Ave, La Crosse, WI 54601

**OFFICIALS PRESENT:** Commissioners Kurt Knutson, Tim Ehler, and Robert Lynn, Town Administrator Christina Peterson, Public Works Director Terry Wright, and Water Operator Dan Odeen.

**ATTENDANCE LIST:** None.

1. Call to Order at 4:31 p.m. by Chairperson Kurt Knutson.
2. Minutes from 4/14/2022. Motion by Lynn, second by Knutson to approve meeting minutes from 04/14/2022. Motion carried unanimously.
3. Review and Approve Bills Payable. Comments on wellhouse expenses by Knutson and Wright. Motion by Ehler, second by Lynn to approve \$106,399.44 in open invoices, and \$2,045.99 in paid invoices. Motion carried unanimously.
4. Citizens' Concerns. None.
5. Arbor Hills Well #2 – Water Testing Report & Site. Peterson provided information on the site work. Wright noted the surrounding residents expressed concerns with the conditions in the area and the Town had to contact Olympic Builders to come back and clean up the site after the work was finished. Peterson met with Winona Mechanical to address those issues. Wright and Peterson discussed what steps need to be taken to get grass to grow to help with the ongoing issues. Winona Mechanical will put in the swale, seed, and fill along the driveway, ideally will re-plant all the grass that was damaged in the park. Wright and Odeen reported on well testing and test results. Discussion on water quality, ongoing issues with Well #2 and a plan going forward. Test for Iron Bacteria was negative. Discussion on televising of Well #2 and what needs to be investigated including the depth of the well, and the condition walls and the casing. Lynn asked who would be responsible for paying for the televising of the well, Peterson answered it would depend on if any issues are found and if it would be considered warranty work. Motion by Ehler to pay for televising up to \$15,000.00, second by Lynn. Motion carried unanimously. Peterson will continue to keep contact with the engineers and contractors through the process.
6. Public Works.
  - a. Odeen reported on Compliance/Maintenance Annual Report for DNR compliance. Agenda item and a resolution for the next meeting.
  - b. Sewer Backup last Thursday on 4022 Starlite Drive. Caused by flushable wipes. Not a severe backup and was close to working itself out. Knutson suggested sending another reminder about what not to flush with next billing cycle.
  - c. Wright will get a list together of what is going to be lined this year.
  - d. Wright also noted upcoming projects being investigated.
  - e. Meter being installed in Floral Lane Lift Station. Lynn asked about updates to lift stations. Wright noted what costs would be associated with updates. Discussion on the process for making necessary updates to lift stations, pumps and other systems maintained by the Sanitary District #2.
7. Administrator Report. None
8. Chairperson/Commissioners. None.

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9. Adjournment. Motion by Knutson to adjourn at 5:54 p.m., second by Lynn. Motion carried unanimously.

Respectfully Submitted,  
Fortune M. Weaver, Clerk