

TOWN OF SHELBY BOARD MEETING MINUTES

DATE: Tuesday, April 9th, 2019

LOCATION: 2800 Ward Ave. and continued on a Bus Tour of Shelby

TIME: 4:30 PM

TOWN OFFICIALS PRESENT: Chairperson Tim Candahl, Supervisor Tim Padesky, Supervisor Tim Ehler arrived 4:55pm, Administrator/Treasurer Carroll Vizecky, and Clerk Michelle Kind

TOWN OFFICIALS EXCUSED:

ATTENDANCE LIST: see attached

1. Call to order at 4:35pm by Candahl. Chairman welcomed everyone and thanked them for coming to the meeting and for the Tour.
2. Motion by Padesky/Candahl to approve the minutes for 3/19/19 Town Board meeting-see attached. Motion carried.
3. Motion by Padesky/Candahl to approve the Town Open Payables report as presented through 4/2/19 of \$1,910.0 and 4/5/19 of \$32,168.42 - see attached. Discussion held on Town Fuel Tank repairs. Padesky inquired on Industrial Marketing & Vizecky noted it was for the Holder snowblower repairs, they allowed us to borrow their diagnostic equipment in leu of taking the machine to the nearest repair facility in Michigan and worked out well. WSESI was for Fire Dept conference. Candahl requested Vizecky review with Waller the Business Expense policy regarding conferences and number of attendees. Motion carried.
4. Motion by Padesky/Candahl to approve the SYB Check Register report as presented through 4/2/19 and 4/5/19 of \$2,705.00 - see attached. Motion carried. Padesky requested Vizecky reach out to Stacie for the SYB budget review and verify tournament fees remaining and equipment/maintenance funds available. Also, to review of the BGC tournament field use fee for their tournament on our fields as well as garbage/restroom fees to be discussed. They bring their own concessions. Vizecky noted the office will be reviewing all fees for large item, licenses, shelter, and facility use planned in the fall for budget review.
5. Motion by Padesky/Candahl to approve the SYB Open Payables report as presented through 4/5/19 of \$1910.00 - see attached. Motion carried. Vizecky noted the fields have been rolled & aerated and will be seeded soon to prepare for the season.
6. Motion by Padesky/Candahl to approve the Town Check Register report as presented through 4/2/19 of \$21,542.66 - see attached. Motion carried.
7. Citizens Comments: Planning Commissioner Kendhammer noted he has background on computerized fuel consumption and tank level monitoring. It can track usage specific to each piece of equipment. Also, a new state statute requires a double wall on the tanks. Shelby can call to review options. Padesky to review with Vizecky.

8. Administrator report – see attached.
FEMA visit for 2017 items.
Working on culverts for Old Mallard with Town of Bergen.
Candahl requested Vizecky review with the Representative in charge of the State Hwy 35 State Reconstruction 2025 design in regards to road changes, width, round-a-bouts, drainage, etc.
Wedgewood/Hickory road reconstruction, complete rebuild of road, curb, gutter, storm sewer, etc. Gerke Construction is the contractor and things are going well.
SHE/Tomesh appeared before the Board to discuss the options for the Mormon Coulee walking bridge replacement. Permits needed, specs, flood plain, schematics, and estimated completion dates depending on the construction materials used. Tomesh has a letter of agreement ready for Shelby. Ehler noted he will set up a Park Committee meeting and have Tomesh attend for review of possible specs and costs involved.
Lonny Olson also stopped in to inquire on the preparations to install the culvert on Mallard Lane. Candahl noted they will work with the Town of Bergen to get the culverts installed to allow water to flow out of the residential areas. The Culvert at the Diesel shop also needs to be cleaned out and possibly replaced and enlarged. Candahl noted he will review the area with the DNR Game Warden and Vizecky. Candahl meet with Senator Baldwin and stressed to FEMA to respond so we can address the issues and make changes to improve the water drainage and flooding in Shelby.
Bids for micro sealing and chip sealing were received Monday, 4/8 – see attached specs.
9. Motion by Padesky/Ehler to approve the Tobacco License Application for R & M Enterprises of the Toke House at 4815 Mormon Coulee Road – see attached. Motion carried.
10. Motion by Ehler/Padesky to approve the Mormon Coulee Lions Club for a Temporary Class B Beer License for the Lions Club Auction at Mormon Coulee Park on Sunday 5/5/19 – see attached. Motion carried.
11. Clerk noted Election results – see attached.
12. The meeting was continued on the bus at 5:20pm and the Town Board, Planning Commission, Sanitary District, and Office staff toured Shelby. The boundaries of Shelby including where Municipal sewer and water is available vs. well and septic systems, boundary agreement borders, road repairs, and storm damage was reviewed.

Meeting was adjourned at 8:00pm.

Next regular scheduled meeting to be held on Tuesday, April 23rd, 2019 at 5pm.
Annual meeting 4/16 at 6pm.

Respectfully submitted,
Michelle Kind, Clerk WCMC