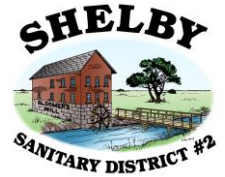


TOWN OF SHELBY Sanitary District #2 Minutes



DATE & TIME: July 26th, 2018 4:30pm

LOCATION: Town Hall, 2800 Ward Ave.

PRESENT: Chairman Bob Mueller, Commissioners Steve Lundsten and Kurt Knutson

ABSENT:

ALSO PRESENT: Carroll Vizecky/Administrator, Michelle Kind/Clerk, and Dan Odeen

Attendance List: Jennifer Martinson, Wisconsin Oral Health Coalition

1. Meeting called to order by Mueller at 4:37pm.
2. The Association of State and Territorial Dental Directors, Center for Disease Control and Prevention gave a Certificate of Appreciation to the Shelby Sanitary District #2 for 50 years of Fluoridation in Community water. See attached. Mueller gave introductions and welcomed representative Jennifer Martinson. A plaque was received for the award.
3. Mueller requested Odeen and Vizecky give a review of the water loss in Arbor Hills and the steps to find the leak as well as back up solutions. Odeen noted the water loss is concerning and several steps have been taken to find the leak such as checking fire hydrants, surveying the area for bubbling water, and pressure testing. Initial indications show good pressure in the subdivision with the exception of near the well at Thistledown. Additional steps to be taken to find the approx. dime sized hole will be to do more pressure testing with Rural Water Association and a complete shutdown of the system during the night to check for the exact location of the leak. The gallons pumped report compared to the sold report shows almost double the amount of water pumped but lost compared to last year. Knutson noted adding a second well for back up to Arbor Hills residents could be beneficial as the system is approx. 50 years old and is antiquated as we pump water uphill instead of having a reservoir. It could also provide a loop or additional access for our Wedgewood Valley water system. Mueller noted the last distribution plan from SEH would need to have a feasibility study done as a new reservoir and water system would be extremely expensive. Commissioners requested Vizecky to contact a Hydrologist to review the options of a second well at Arbor Hills.
Mueller inquired on the road repairs near Briarwood from last winters break. The road crew is continuing to fix pot holes and road repairs.
4. Motion by Mueller/Knutson to approve the Sewer Open Invoices and check register from July 12th of \$41,349.96 – see attached. Motion carried.
5. Motion by Mueller/Knutson to approve the Water Open Invoices and check register from July 13th of \$6,128.36 – see attached. Motion carried.

6. Motion by Knutson/Lundsten to approve the minutes of the June 14th, 2018 – see attached. Motion Carried.
7. Motion by Knutson/Lundsten to approve the minutes of the July 16th, 2018 – see attached. Motion Carried.
8. Administrators report – see attached. Vizecky noted he has meet with area community leaders on sewer connection fees, sewer service areas, and boundary agreements to compare maps and fees. Mueller noted the City of La Crosse has had water quality issues per the news.
9. Discussion held on the Hwy 33 water project. It is in the final stages as some additional soil and reseeded has been needed several times. Additional work on the mobile home court road to add gravel to road edges and to replace the curb at the Hass property. Vizecky to review the engineering plans to verify everyone assessed received a curb box.
10. Motion by Lundsten/Knutson to approve the purchase or rental of 3-4 Sewer Flow Meters and to continue with flow studies to prepare for the sewer service contract. Motion Carried.
11. Discussion held on the Audit report provided by Tostrud and Temp. Vizecky reviewed audit findings with Commissioners. The cash flow for Water was lighter than budgeted as the Hwy 33 project finished later than anticipated. A few additional water customers have been added to the system since. Sewer is still operating at a loss even after the \$6 increase per quarter to customers last year. A focus on Inventory management will be initiated. Commissions to review at the next meeting.
12. Mueller suggested a rotating Chairperson for the Commission, each Commissioner to take two years each of their 6-year term. Mueller also noted he will be out for medical leave in September and if the sewer contract or boundary agreement could be reviewed prior to his absence.
13. Knutson inquired on the maintenance of Pammel Creek water way as it has trees growing in it and standing water. The City of La Crosse is to be contacted regarding maintenance.

Meeting adjourned at 6:45pm.

Next scheduled meeting is Thursday, August 9th, 2018.

Respectfully submitted,
Michelle Kind