

## TOWN OF SHELBY Sanitary District #2 Minutes



DATE & TIME: June 15, 2017 4:30pm

LOCATION: Town Hall

PRESENT: Chairman Bob Mueller, Commissioners: Kurt Knutson & Steve Lundsten

ABSENT:

ALSO PRESENT: Carroll Vizecky/Administrator, Michelle Kind Clerk, Jeff Fogel Public Works Forman

Attendance List: see attached

1. Meeting called to order by Mueller at 4:33pm.
2. Motion by Knutson/Lundsten to approve the minutes of the May 25th, 2017. Motion carried.
3. Motion by Knutson/Mueller to approve the payment of bills of \$5,623.77 for Water and \$3,447.99 for Sewer. Motion carried.
4. Citizens Comments:

Trussoni of Southdale inquired on update for Hwy 33 water project.

Ashland of Boma Court inquired if her residence was included in the project because she had a shared well. Commissioners indicated residents who have Shared Wells were not a consideration for the project. Ashland residence on Boma Court is in reasonable lateral distance to the end of the water line across the street on Southdale Drive; so her home was included in the project. The Sanitary District has an obligation to provide service when possible for potable water and it is maintained daily. The District continues to expand the service area as its long-range plan is to provide water to residents when feasible and needed. Special assessments were added to the properties involved. They can pay the assessment in full or over 10 and 15 years with interest at the Residents discretion. Public meetings were held. From those informational meetings, many considerations were made such as: the length of time the assessment loan could be taken, the interest rate, and no hook-up requirement after installation were made to assist the residents with the project.
5. Discussion held on Highway 33 Water project and remaining easements are being finished this week. Pammel Creek to drop off theirs tomorrow. Fogel and Vizecky meet with Cleary on site for a review of the project.

See Admin report for Easement check list – see attached.

Road access plan for Pammel Creek Mobile Home Court – see attached.

Vizecky to draft a letter of understanding for the Courts and include the Meter Station Buildings.

Vizecky to send a project update letter to all residents before the Start date of July 15<sup>th</sup>.
6. Discussion held on a Sewer rate increase – see attached review of Power Point and also a bar graph of other Community Rate Sewer charges from Mid State Engineering. Vizecky to draft a rate increase letter to residents for an expected start date of Oct 1<sup>st</sup>, 2017.

7. Consumer Confidence Reports for 2016 are being mail this week – see attached.
8. Lead & Copper Sites – see attached email on the sites being reviewed. The Office has researched the building permits and Odeen has been in contact with homeowners for additional Tier sites with homes built in the time frame requested.
9. Motion by Knutson/Lundsten to approve the repairs needed to the Hagen Well House Roof and the Town Crew to do as much of the work as possible not to exceed \$5,000. Motion carried.
10. Overview of Sanitary Collection System Maintenance Project. Fogel provided a detailed map of the areas that need to have an Electric Eel, Camera, Jetta, Flush, or have additional investigation done – see attached. The collection after flushing needs to be sent down to 32<sup>nd</sup> street or taken to the La Crosse Waste Treatment plant.
11. Administrator report – see attached.
12. Motion by Mueller/Lundsten to approve BCS Tree Service to complete the tree removal at the Arbor Hills reservoir not to exceed \$6,000. Two quotes were requested for the project. Motion carried.
13. Meeting adjourned at 6pm.

Next scheduled meeting is moved to Thursday, July 13th, 2017.

Respectfully submitted,  
Michelle Kind