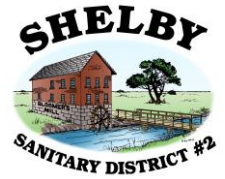


TOWN OF SHELBY Sanitary District #2 Minutes



DATE & TIME: May 25, 2017 4:30pm

LOCATION: Town Hall

PRESENT: Chairman Bob Mueller, Commissioners: Kurt Knutson & Steve Lundsten

ABSENT:

ALSO PRESENT: Carroll Vizecky/Administrator and Michelle Kind Clerk

Attendance List:

1. Meeting called to order by Mueller at 4:33pm.
2. Motion by Knutson/Lundsten to approve the minutes of the April 27th, 2017. Motion carried.
3. Motion by Knutson/Lundsten to approve the payment of bills of \$19,727.19 for Water and \$9,268.95 for Sewer. Motion carried.
4. Discussion held on Highway 33 Water project and remaining easements required. Commissioners expressed concern regarding the timing of the project and the easements still outstanding that need to be signed or the bid price will be lost to delay. These delays would increase the cost of the project and all the assessments for the Mobile Home Courts and area Residents in the project would need to be reviewed. The three property easements we are still waiting on Cleary, Stry, & Pammel Creek Properties. Vizecky met with Pleasant Valley mobile home park owners to discuss several details on the project, logistics of the project and road details. Brudos to meet with Stry and Cleary. Start date on the project is July 15th. Infrastructure of pipes in the Courts, Court traffic, and Condemnation was discussed.
5. Discussion held on a Sewer rate increase. Currently, residents are charged \$36/quarter. The capital improvements, sewer lining, sewer mains, the boundary agreement with the City and items that could affect the sewer rate. The City Sewer contract is open for renewal and those rates will affect the sewer rates as well. We will need to look at sewer linings to reduce the groundwater infiltration to reduce the sewer volume. Commissioners reviewed the last sewer contract. A request of additional metering was made by the City of La Crosse to determine the volume of sewer waste. Vizecky to look into an RFP for that work. Currently our waste water is unmetered.
6. Administrator report – see attached. Capital improvement list being reviewed with Public Works and Commissioners. A thank you card will be sent to Gerke Construction for the donation of siding for the Water Dept. storage shed at Wedgewood Terrace. The sewer access road from Arbor Hills to Wedgewood Valley will need improvements before that area can be lined. A tri-axle dump truck needs to be able to travel down it. Estimated \$30,000 in road improvements, plus sewer lining costs, tree removal, and road cleaning will also need to be done. Commissioners asked that when possible, the crew leave as much “screening room” to those residents the easement abuts to in order to allow them as

much privacy as possible. Communication to be sent ahead of time. Road crew to start on cutting roots this summer, then start road improvements this fall with sewer lining next spring.

Reviewed the action items requested by the DNR/Charlie Cameron to be addressed by the Water Dept.

7. Motion by Mueller/Knutson to approve WHV Roofing Company for a new roof on the Arbor Hills Reservoir bid in the amount of \$22,900. The bid opening was today at 1pm and had two submittals. Davy Engineering reviewed the bids & quotes and approved then as presented. Motion carried.
8. Motion by Lundsten/Knutson to approve the tree removal for the Arbor Hills reservoir not to exceed \$7,000. Two quotes will be requested for the project. Motion carried.
9. Motion by Mueller/Lundsten to accept the Financial Audit for Sewer and Water as submitted – see attached. The cash statement, revenues vs. expenses were reviewed. The small rate increase approved by the PSC helps keep the Water budget in line and it is recommended to do as necessary. Motion carried.
10. Motion by Mueller/Knutson to approve the 2017 Sewer budget as submitted – see attached. Motion carried.
11. Knutson requested a review of emergency services & tree removal at other locations.
12. Meeting adjourned at 6:30pm.

Next scheduled meeting is moved to Thursday, June 15th, 2017.

Respectfully submitted,
Michelle Kind