

TOWN OF SHELBY SANITARY DISTRICT #2 MINUTES

DATE & TIME: June 19th, 2014 at 4:30pm

LOCATION: Shelby Town Hall Meeting Room

PRESENT: Bob Mueller-Chair, Kurt Knutson & Steve Lundsten

ABSENT:

ALSO PRESENT: Jeff Brudos/Administrator and Michelle Kind/Secretary

Meeting called to order at 4:32pm by Mueller.

Motion by Knutson & 2nd by Lundsten to approve the minutes from the June 19th, 2014 meeting. Motion Carried unanimously.

Motion by Knutson & 2nd by Mueller to approve the AP Check Register on Sewer in the amount of \$3,685.37. Motion Carried unanimously.

Motion by Knutson & 2nd by Mueller to approve the AP Check Register on Water in the amount of \$6,184.83. Credit card charges by Customers for Sewer and Water payments reviewed. Motion Carried unanimously.

Discussion held on total cost of new truck. Insurance covered the cost of the basic new truck. Power lift to pull lift station pumps and manhole covers and box drawers by Monroe were covered split approx 60/40 between Sewer and Water. Report attached.

Planning and Development of the Irish Hill golf course, Battlestone Station Condominiums, and Meyer Family / Knobloch Road were discussed. Currently the water and sewer plans are to use Community wells and individual septic systems to provide service to new home owners. The cost of a water tower or shared well/septic systems will be reviewed by Brudos and brought back to the next Board meeting. The Golf Course is for sale and options being reviewed for development.

Town Board Supervisor Tim Ehler arrived at the meeting.

Discussion held on retirement of Harvey Geary/Water Operator. Town Board interviewed Jeff Fogel for the Lead Road Crew Position. Fogel has a 6 month probation period and will also attend leadership classes as well as is required to be a Certified Water Operator to provide a back up for the new position and provide needed leadership roles. An advertisement will go out in August to hire a Certified Water Operator to replace Harvey before his retirement in late September. Commissioners would like to interview the final candidates 2-4 for approval for the Water Operator Position. A requirement of 5+ years experience in the field will be required.

Administrators Report:

- Flushing was completed first week of June.
- WWV well was hit with lightening and a breaker box needed to be replaced but the system was not out of service.

- We will need to pull the Skyline well this summer as scheduled and also the meter reader. There have also been reports of interference from the new Xcel High power line and the well equipment not reading properly.
- Consumer Confidence reports are being mailed late June.

Commissioners went to Town Shop to view new Truck.

Next meeting dates:

- Lundsten available July 17, July 31st

Next meeting is July 17th.

Meeting adjourned at 5:45pm.