

TOWN OF SHELBY
SANITARY DISTRICT #2 MINUTES

DATE & TIME: May 20, 2014 at 4:30pm

LOCATION: Shelby Town Hall Meeting Room

PRESENT: Bob Mueller-Chair & Steve Lundsten

ABSENT: Kurt Knutson

ALSO PRESENT: Jeff Brudos/Administrator and Michelle Kind/Secretary

Meeting called to order at 4:33pm by Mueller.

Motion by Lundsten & 2nd by Mueller to approve the minutes from the March 27, 2014 meeting. Motion Carried unanimously.

Motion by Lundsten & 2nd by Mueller to approve the AP Check Register on Sewer in the amount of \$34,040.43. Motion Carried unanimously.

Motion by Mueller & 2nd by Lundsten to approve the AP Check Register on Water in the amount of \$36,462.95. Motion Carried unanimously.

Discussion held on household water pressure and jockey pumps for low pressure areas throughout the 3 Systems.

Discussion held on total cost of new truck. Commissions to view the truck at next meeting.

Motion by Mueller & 2nd by Lundsten to approve the Water Budget for 2014 with a year end balance before capital expenses of \$7,200.00. Motion Carried unanimously.

Motion by Mueller & 2nd by Lundsten to approve the Sewer Budget for 2014 with a year end balance before capital expenses of \$26,500.00. Motion Carried unanimously.

Town Board Supervisor Tim Ehler arrived at the meeting.

Discussion held on Hwy 33 project. The reconstruction has now closed the intersection of Hagen & Hwy 33. Police are working the area heavily to manage traffic and road closed rules. No conduit under the highway was added at this time as new developments have not driven a direction for them. Administrator spoke to Project Leaders on this and any lines can be added at a later date as necessary.

Discussion held on retirement of Harvey Geary/Water Operator. Town Board looking to hire a Lead Road Crew Position and hiring a Certified Water Operator. The Town Board feels at this time they are two separate positions as the Water Operator will do the day to day operations of the Water and Sewer departments and the Lead will organize the Crew but also have a working knowledge of the Water and Sewer operations. The Wisconsin State Retirement benefits passed restrictions on employees coming back to work after retiring. Full time employees cannot come back to their employer for 75 days after retirement.

Motion by Lundsten & 2nd by Mueller to approve the Sewer Compliance Maintenance Agreement for the DNR. Motion Carried unanimously.

Administrators Report:

- Skyline loss is down 1st Qtr, we have hired companies to find the water leak but none have found the leak/loss location.
- Xcel energy expenses went up 3% for 2014. The first Qtr of 2014 had extremely cold weather and resulted in all of the Wells having significant increases in Kwh usage. We are monitoring the electrical usage monthly.
- Consumer Confidence reports are being worked on and are due out in June.
- Water into Pammel Creek Park was discussed.

Next meeting dates:

- Lundsten available June 19th and July 17

Next meeting is June 19th.

Meeting adjourned at 6:00pm.