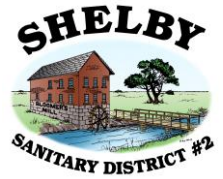


TOWN OF SHELBY
Sanitary District #2 Minutes



DATE & TIME: March 23rd, 2017 4:30pm

LOCATION: Town Hall

PRESENT: Chairman Bob Mueller, Commissioners: Steve Lundsten & Kurt Knutson

ABSENT:

ALSO PRESENT: Jeff Brudos/Administrator, Carroll Vizecky/Administrator, and Michelle Kind Clerk

Attendance List:

1. Meeting called to order by Mueller at 4:30pm.
2. Motion by Knutson/Lundsten to approve the minutes of the February 23rd, 2016. Motion carried.
3. Motion by Lundsten/Knutson to approve the payment of bills of \$2,664.09 for Water and \$468.34 for Sewer. Motion carried.
4. Administrator Vizecky report – see attached. WRWA conferences is in La Crosse next week, please let Clerk know if you'd like to attend.
5. Discussion held on Highway 33 Water project and a map was reviewed for sewer lines and man holes from Coulee Region Surveyors. A review was given of what we can do in-house, with contractors, and inspections required. Brudos to send the Easement agreements to the Board.
6. Discussion held on a software upgrade by Work Horse for maintaining meters, work orders, and tracking inventory.
7. Motion by Mueller/Knutson to approve the RPZ valve installation to be removed from the Hwy 33 project. Cross connections inspections with backflow valves will be installed instead by the Courts. Motion carried.
8. Motion by Mueller/Knutson to approve the Resolution 17-5 Designating Financial Signers on Sanitary Accounts. Motion carried.
9. Discussion held on sewer rates and the 2017 budget for water and if a small water rate case would be necessary. Capital items will be reviewed at the next meeting.
10. Meeting adjourned at 6:00pm.

Next scheduled meeting is Thursday, April 13th, 2017.

Respectfully submitted,
Michelle Kind