

APPROVED

TOWN OF SHELBY

Planning Commission Minutes

DATE & TIME: Thursday April 19th, 2018 4:00PM

LOCATION: 2800 Ward Avenue Shelby Town Hall

PRESENT: Keith Butler, Mike Kendhammer, Tom Sleik, Marlin Helgeson, Joyce Wichelt, Tim Padesky, & Mary Faherty

OTHERS PRESENT: Carroll Vizecky and Michelle Kind

ABSENT: Brian Benson

1. Meeting called to order at 4:40pm by Butler.
2. Motion by Faherty/Padesky to approve the minutes of the March 15th, 2018.
Motion carried.
3. Motion by Padesky/Helgeson to recommend approval of Paul Lansing of W5154 Kearns Court, Parcel #11-2477-0 requesting an after the fact variance to retain the five detached accessory buildings while only three are allowed per ordinance.
Motion carried.
Helgeson and Padesky noted they live in the area and many other properties have multi accessory buildings. Lansing has additional 16 acers on both sides of parcel to provide a buffer.
4. Ethics Code policy was discussed. Addition noted members can call in for meetings if not able to attend in person. It was adopted and signed by all members.
5. Chairperson appointment was discussed. Helgeson would be willing to take the Chair if appointed at the next Town Board meeting.
6. Motion by Padeksy/Helgeson to go into closed session at 4:35pm pursuant to Section 19.85(1)(e) for the purpose of boundary agreement negotiations with the Town Board to discuss the City of La Crosse. Roll call was taken: Padesky, Kendhammer, Wichelt, Faherty, Helgeson, Sleik and Butler all yea. Motion carried.
7. Motion by Padesky/Kendhammer to come out of closed session at 5pm. Roll call was taken: Butler, Sleik, Helgeson, Faherty, Wichelt, Kendhammer, and Padesky. Motion carried.
8. Padesky presented a plaque to Butler in recognition of his service to the Planning Commission since April 2015.
9. Discussed held from Helgeson to have a process flow map created for Residents with the time line for getting their CSM's, Variances, Re-Zoning, etc. approved from the Town, to City, and finally to County so they have a better understanding of the time line. Building permit requirements would also be helpful for Contractors and Residents per Kendhammer. Receiving the specific requirements needed from

APPROVED

the County is also a timing issue. Planning meetings may need to be moved to better serve those Residents who come in for approval to speed things along as there is a gap between the Planning meeting and the County Board meeting. The Town needs the information from the County based on their Ordinances to create the agendas for continuity.

10. Meeting adjourned at 4:47pm.

11. Next meeting scheduled for May 17th, 2018 at **4:00pm**, please note time change.

Respectfully Submitted,
Michelle Kind, Clerk WCMC