

TOWN OF SHELBY

County of La Crosse

State of Wisconsin



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APPROVED

Park and Vacant Land Committee Draft Meeting Minutes

Date: Monday, December 5, 2022

Time: 5:30 p.m.

Location: 2800 Ward Ave, La Crosse, WI 54601

Present: Chairperson Renee Knutson, Supervisor Tim Ehler, Committee Members, Monica Redmond, and Josh Blum, and Administrator Christina Peterson.

Excused: Committee Members Jeffrey Butler, Jean Wiggert, Brad Reinhart, Alternate Meredith Tomesh

Attendance List: none

1. Meeting called to order by Chairperson Knutson at – 5:47 p.m.
2. Approve Minutes from 11/7/2022. Motion by Ehler to approve minutes from 11/7/2022, second by Redmond. Motion carried unanimously.
3. Citizen’s Concerns. None.
4. Community Trail Farm (5 Pines) Project Proposal. Peterson noted the Town Board gave support for the project concept and directed her to write a letter to the Outdoor Recreation Alliance referencing the support. The committee discussed the project and gave feedback to Peterson to assist in writing the letter as follows: Any project would be subject to zoning and building regulations. Other projects could also be supported at this site, so the Town support is not exclusive to ORA’s Community Trail Farm Proposal. Annexation of the property would not be supported. It is requested that ORA update the Town if and when the project moves forward.
5. Project Priorities List for 2023. Renee shared a project list with rough cost estimates from Terry. The committee agreed to prioritize the projects to fit in the 2023 \$28,000 budget. Redmond pointed out that most projects could be covered in the budget other than paving and park signs. Park sign examples were discussed. Garbage cans types were discussed, noting the previous idea was for garbage cans to match benches. Online examples were viewed (ie. TreeTop Product) and a price point/maximum of \$1000 was agreed upon. Regarding timing of projects, the committee agreed to sort projects by quarter. Peterson will work with Terry Wright to propose a schedule for the projects.
6. Light Up the Park 2022 – Mormon Coulee Park. Renee shared information provided by the Lions Club.
7. Appointment Terms. It was noted that the Parks and Vacant Land Ordinance lists three (3) year terms for the committee members, but no term limit is given. Peterson had various documentation of term dates for the members and will consolidate.
Officer Appointments. - Motion by Ehler to select Renee Knutson to Chair the committee, second by Redmond. Motion carried unanimously. Assignments of Vice-Chair and Secretary will occur at a future meeting, after the Town Board makes appointments or re-appointments for the committee.
8. Adjournment. Motion by Ehler, second by Blum to adjourn Parks and Vacant Land Committee Meeting at 7:27 p.m. Motion carried unanimously.

Next regular meeting will take place Monday, January 9, 2022 @ 5:30 p.m. (Town Hall Closed on Jan. 2 for New Year’s)

Respectfully Submitted, Christina Peterson, Town Administrator