

TOWN OF SHELBY
Sanitary District #2 Minutes



DATE & TIME: November 21st, 2019 - 4:00 pm
LOCATION: Shelby Town Hall 2800 Ward Ave.
PRESENT: Chairman Kurt Knutson, Commissioner Steve Lundsten

ALSO PRESENT: Administrator Christina Peterson, Jeff Brudos, Shelby Road Foreman Terry Wright, Town Board Supervisor Renee Knutson

Attendance List:

1. Meeting called to order by Knutson at 3:58 pm.
2. Motion by Lundsten/Knutson to approve the minutes of 11/7/19 – see attached. Motion carried.
3. Motion by Knutson/Lundsten to approve the payment of water bills - see attached. Motion carried.
4. Motion by Knutson/Lundsten to approve the payment of sewer bills - see attached. Motion carried.
5. Interim financing discussion. Due to the phases of the Well House/Rehab project, some bills will come due prior to being reimbursed. Test drilling begins in February. Will take about 90 days. The project will progress from there. Christina and Jeff will look into financing options and present at the next SSD meeting in December. They will set up a draw format, so we are ready to roll with the project in 2020.
6. The Well #1 Rehab portion will have to be re-submitted for State financing. Ideally SEH would like to bid the Rehab, along with the new well house as there is a cost savings in bidding multiples at one time. Bidding early in the year is also a preference. Knutson and Lundsten will review and clarify some of the cost and options on the Rehab effort for further discussion.
7. Letter went out to Boma Road residents to gather interest in getting water service when Boma Road is redone. Deadline for feedback is 11.29.19.
8. S. Jarr is working through the software program for SSD billing. We will add a Resolution for signers to the December 5th agenda.
9. T. Wright report - Power is in at Skyline and will be up and running the week of Thanksgiving if all goes according to plan. Meters were switched out at the mobile home park.

The commissioners asked Terry to check into the metering pits used by Onalaska and follow up with them at the December meeting.

Meeting adjourned at 5:13 pm.

Next regularly scheduled meeting - December 5, 2019 at 4:00pm.

Respectfully submitted,
Renee Knutson - Town Board Supervisor