

TOWN OF SHELBY

County of La Crosse

State of Wisconsin



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APPROVED

Planning Commission Minutes

Date: Tuesday, October 20, 2020

Time: 4:30 p.m.

Location: Town Hall, 2800 Ward Ave., La Crosse, WI 54601

Town Officials Present: Planning Commission Chairperson Marlin Helgeson, Commissioners Mike Kendhammer, Karen Kouba, Renee Knutson, Al Schulz, Administrator Christina Peterson

Attendance List: n/a

1. Meeting called to order by Helgeson at 4:30 p.m.
2. Minutes: Schulz motion to approve minutes from 9/15/2020, second by Knutson. Motion carried unanimously.
3. No Citizens Concerns.
4. Request to purchase town owned parcel #11-2688-0 on Willow Trail. Administrator Peterson explained this parcel was deeded to the town for park space on the Willow Heights Plat. A potential buyer represented by Realtor Chris Richgels asked if the Town would be willing to sell or swap this lot. Renee stated that she drove by the area and looked at other lots as potential for swap. Peterson noted that the Parks Committee stated there are two other parks in the neighborhood, one on Battlestone Station Rd, the other on Knobloch. Schulz pointed out that the person living east (of Lot 24) may prefer the park to stay were planned and not be directly next door. Peterson stated there are no current plans to develop the park site. The Planning Commission did not have a recommendation for the Town Board but asked that comments be shared with the Board.
5. Certified Survey Map – submitted by Paul Kunert, Skemp Road. Administrator Peterson explained that the CSM creating two residential lots met the standards. Motion by Kouba to recommend approval of CSM, second by Kendhammer. Motion carried unanimously.
6. Administrator Report. Peterson noted she will touch base with the Mississippi River Regional Planning Commission to get a start date for the Comprehensive Plan update. Peterson said she is working on trail planning and coordination with the Blufflands Coalition. Town and City will be discussing options to improve the congestion on Ebner Coulee Road resulting from the new trail access point.
7. Commissioner Reports. Marlin asked about the proposed job description for Planning Commission members that was drafted last year. Peterson said the plan is still to bring it to the Town Board with employee job descriptions.
8. Adjourn: Schulz motion to adjourn, second by Kouba. Meeting adjourned at 5:07 p.m. Motion carried unanimously.

Next Meeting will be held on November 17, 2020 at 4:00 p.m. (later changed to November 10)