



APPROVED

Draft Meeting Minutes

Date: Thursday, September 14, 2023

Time: 4:30 p.m.

Location: 2800 Ward Ave, La Crosse, WI 54601

OFFICIALS PRESENT: Commissioners Kurt Knutson, Robert Lynn, and Tim Ehler, Town Administrator Christina Peterson, Melissa Erdman, Deputy Treasurer, Public Works Foreman Terry Wright, Water Operator Dan Odeen

ATTENDANCE LIST: Bernie Lenz, CBS Squared

Call to Order at 4:30 p.m. by Chairperson Kurt Knutson.

Minutes from 8/9/2023 and 8/10/2023

Motion by Knutson to approve meeting minutes from 8/9/2023, second by Ehler. Motion carried unanimously.

Motion by Lynn to approve meeting minutes from 8/10/2023, second by Ehler. Motion carried unanimously.

Review and Approve Bills Payable

Motion by Ehler to approve open invoices in the amount of \$22,114.60 and paid invoices in the amount of \$12,494.12, second by Knutson. Motion carried unanimously.

Citizens' Concerns

Mention of August 24th public informational meeting.

Arbor Hills Reservoir Phase I update. Wright reported that the pump was raised, but there is vibration in the motor at high RPM. Municipal Well is ordering a screen to hopefully prevent autoclaving. It was mentioned by the contractor that the pump originally had a screen, but they had to remove it to get the pump to fit, 6 inches from bottom. Municipal Well and Pump is now ordering a new screen.

Arbor Hills Reservoir Phase II Bids.

Lenz explained that the bid and the DNR submittal have run concurrently. He received a verbal approval from the DNR but has not received the written approval yet. The two bids received were as follows:

Winona Mechanical Inc.	\$84,911.00
Mid City Corporation	\$89,3003.00

Regarding the weir work, Wright reported that he found stainless steel 3/8 thick, \$2200 for the sheet plus up to \$3000 for bending. Wright and Odeen have asked Energenecs to give an estimate of cost to modify controls. Bernie mentioned that although this project will be an improvement, there should not be an expectation to improve water clarity better than prior to 2020.

Wright mentioned the flushing shows that the same 3 spots have the iron issue. He may suggest bimonthly flushing.

He added that the cost for bending steel for Arbor Hills project will be hourly time and materials.

In summarizing the project cost, the steel work, engineering, contingency and Energenecs fees will need to be added to the general contractor bid.

Peterson suggested delaying the bid award for a week until all of the information is gathered, including a cost for Energenecs and the written approval from the DNR. Motion by Ehler to table until next week, second by Lynn. Motion carried unanimously.

TOWN OF SHELBY

LA CROSSE COUNTY, WISCONSIN



Closed Session 5:13 p.m. Motion by Ehler, second by Lynn to go into closed session pursuant Closed Session pursuant to Wis. Stat. 19.85(1)(g) for conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved; pursuant to Wis. Stat. 19.85(1)(e) for deliberating or negotiating the purchasing of public properties, investing of public funds, or conducting other specified public business. Arbor Hills Well Project.

Motion by Ehler to go into open session at 5:44 p.m., second by Lynn. Motion carried unanimously.

Arbor Hills Water System Compressor Replacement

Motion by Ehler to approve the purchase of Oil-Free Compressor from JH Foster, in the amount of \$17,890, second by Lynn. Motion carried unanimously.

Reports Suggestion for flushing post cards to go more electronic.

Peterson shared the letter from the City of La Crosse notifying of the Sewer Rate increase for 2024. This will be reviewed with the 2024 budget and current rates to see if an increase will need to be passed on to the Sanitary District customers.

Adjournment Motion by Ehler at 6:05 p.m. to Adjourn, second by Lynn. Motion carried unanimously.

Next Meeting – Thursday, October 12, 2023, at 4:30 p.m.

Respectfully submitted,
Christina Peterson,
Administrator