

**TOWN OF SHELBY BOARD MEETING MINUTES**

**DATE: July 13th, 2015**

**LOCATION: Shelby Town Hall**

**TIME: 4:30 PM**

**TOWN OFFICIALS PRESENT: Chairperson Tim Candahl, Supervisor Tim Ehler, Supervisor Joyce Wichelt, Administrator Jeff Brudos, Clerk Michelle Kind**

**TOWN OFFICIALS EXCUSED: none**

**ATTENDANCE LIST: see attached**

1. Call to order at 4:30pm by Candahl.
2. Motion by Ehler/Wichelt to approve the minutes of June 22nd, 2015. Motion carried.
3. Motion by Ehler/Wichelt to approve the payment of bills as presented in the amount of \$67,891.35. Chairman and Supervisor pay checks for June to be reviewed at next meeting. Motion carried.
4. Citizens Comments: Lynnetta Kopp requested the employee handbook on the agenda be specific to the changes to be discussed, mileage reimbursement for Town Board and to check with other municipalities on this issue, copy of audit and management letter from Tostrud and Temp Auditors, would like to be able to review Accounts Payable on website, and review Chairman cell phone usage.  
Lila Seager noted employee handbook and mileage expenses on the agenda and would like to count on the actions from the Special Town December meeting.  
Several other attendees who did not state their name but signed in also voiced their opinions on the Water on the Ridge project.
5. Discussion held regarding the Water on the Ridge project with several residents in attendance. Brudos gave an overview of the project as some in attendance were not at the meeting at All Star Lanes. The project is in the informational stages and we are gathering surveys to review where water problems exist. This will help in determining if grant money can be obtained for the project. A Hydrologist was consulted to determine the expectations for water quality of the area considering that some residents have had trouble with it and others have not. The decision to move forward on this project is with the Sanitary District #2. It has been requested of the Town Board to review options for funding support or road support for the project from the Sanitary District. The Sanitary District is also meeting with the Developers in the area as well as having another meeting to discuss the project with the Boulder Ridge and County Road F to Three Town Road areas to gain feedback. Several residents inquired regarding financing, requesting surrounding areas be evaluated for inclusion for service or fire protection, requested more time to be notified of the meeting and how notifications be sent out, economic viability for those who could be assessed, and where might the water tower be placed.  
Ehler commented on the water quality of those requesting help and how to assist. Also that income could be obtained from Cellular companies for placing reception towers on the water tower. This could help pay for and maintain the system.

Wichelt requested a tally be sent of how the residents and owners feel about the project. Candahl guided the above comments for the meeting and stated that the Town Board has not made any decisions and the project is still gathering information for discussion.

6. Discussion held regarding the employee handbook and health care section. Chairman to contact outside consultant Frank Perez on the employee handbook. He will request his attendance for a working meeting the week of July 27-30th. Brudos contacted Bill Heintz and he will attend the Town Board meeting 7/27 for information on health insurance for the Town Employees for 2016. The State program is changing their deductibles and we will need to review plan options.
7. Discussion held on Mileage Reimbursement from last meeting. A draft of a memo for the employee handbook was prepared by the Clerk for Town Board review including the state statute. Wichelt to review and bring back to the board to approve at the next meeting on the 27th.
8. Discussion held regarding Park Committee appointment. Ehler will review with Dr. Brubaker for appointment. Candahl requested Ehler schedule a meeting with the Park Committee and include the Lions to discuss the shelter.
9. Motion by Wichelt/Ehler to approve a 3<sup>rd</sup> dog request for Mary McGinley-Miller of W4944 Center Street.
10. Motion by Ehler/Wichelt to approve the Storm Water Management Public Education and Outreach Cooperative Agreement. Motion Carried.
11. Motion by Wichelt/Ehler to approve the agreement with UBS for Fire Department LOSA and also amended to include Jeff Brudos as the Manager of the account. Motion Carried.
12. Motion by Ehler/Wichelt to accept the Scott Construction bid for seal coating of Town Roads at \$1.469/sq foot. Motion Carried. Concerns regarding how they did the project last year in regards to the size of gravel used and the seal coat. Scott applied it late last fall & it was repaved and cleaned up this spring.  
Wichelt was contacted by Craig Ubbelohde the CEO of Bethany at St. Joe's for a better road surface of Shelby Road due to the ambulance service. This road is shared with the City of La Crosse and the City has requested funds for the road surface due to the Kammel trucks on that road.
13. Fire Department June monthly and July Training Reports - see attached.
14. Police Department June monthly report - see attached.
15. Administrator/Treasurer – see attached. Brudos will get the Audit Management letter to the Board, Assessors have been in Shelby to review the properties, need to get a Park Committee meeting, and will address 2015 Jan-June financials at the next meeting, and will send communication out to the seal coating bid.
16. Candahl requested a Park Committee meeting date and to include the Lions for the building of the new shelter. He has been working on the Water on the Ridge and meeting with Engineers, also meeting with the other developers on the project, Boundary

Agreement with Roesler & Waterford properties, Shelby road was also added for discussion. LADCO meeting, Candahl and Brudos will attend.

17. Ehler reported a citizen concern for reducing the speed limit on Hwy 33 by Pammel Creek Park. The DOT has jurisdiction. Hwy 33 and Forest Ridge are still under construction.
18. Discussion held on the Town Board pay. June Town Board paychecks to be reviewed at the next meeting.
19. Clerk – report of Bank Rec for June was not addressed but see attached.

Motion by Wichelt/Ehler to adjourn at aprox. 6:45pm

Next meeting to be held is Monday, July 27, 2015.

Respectfully submitted,  
Michelle Kind, Clerk WCMC