

TOWN OF SHELBY
SANITARY DISTRICT #2 MINUTES

DATE & TIME: June 23rd, 2011 at 4pm

LOCATION: Shelby Town Hall Meeting Room

PRESENT: Bob Mueller Chair & Kurt Knutson

ABSENT:

ALSO PRESENT: Jeff Brudos, Administrator, Michelle Kind Secretary

Meeting called to order at 4:04 PM by Mueller.

Motion by Knutson & 2nd by Mueller to approve the minutes from the June 9th, 2011 meeting. Motion Carried unanimously.

Motion by Knutson & 2nd by Mueller to approve the AP Check Register on Sewer in the amount of \$2,855.69. Motion by Knutson & 2nd by Mueller to approve the AP Check Register on Water in the amount of \$5,578.88. Accounts for June 9th, 2011 through June 20th, 2011 see attached. Motion carried unanimously.

The Water Rate Increase operating rules were discussed. Motion by Mueller & 2nd by Knutson to approve the PSC rate increase and abide by the order of the PSC effective July 1st, 2011. Motion carried unanimously. Commissioners discussed phasing in the rate increase for WW Terrace and will be contacting the PSC once again for a modification request before July 1st. Knutson strongly recommends that the Wedgewood Water Trust be dissolved and join the Sanitary District #2. There is approx. 11 years left on the note with the SD for the main installed in 2002 with approx. \$50,000 remaining. Most of the residents will also be required to change out their meter due to age. Each meter will be approx. \$160 plus labor to install.

Admin. Report:

- Davy Engineering will give an update regarding the water quality on County Rd F by our next meeting 7/14/11.
- A formal thank you was discussed for Mr. Landman in appreciation for almost 20 years of service with the Sanitary District.
- The Commissioner position has been revised and re-posted on the Town website to request letters of interest by July 12th. Also to be posted in June Town newsletter.
- Consumer Confidence Reports for 2010 to be mailed end of June.
- Hwy 33 is being redone in 2013 and we are reviewing our water and sewer lines as well as manholes to see if any need to be re-sized for future needs while they are dug up by the road repaving.
- Water reads and billing being done next week.

- We are replacing our radio reads at each Well for aprox. \$2,400.00.
- Sewer is looking to contract with a vendor to have the capability to televise any sewer lines as needed for aprox. \$8,000-\$12,000.

Meeting adjourned at 5:15 P.M.

Next Sanitary District meeting is Thursday July 14, 2011 at 4:00 P.M.