

TOWN OF SHELBY SANITARY DISTRICT #2 MINUTES

DATE & TIME: May 3rd, 2012 at 4:30pm
LOCATION: Shelby Town Hall Meeting Room
PRESENT: Bob Mueller Chair, Steve Lundsten, & Kurt Knutson
ABSENT: Michelle Kind/Secretary
ALSO PRESENT: Jeff Brudos/Administrator

Meeting called to order at 4:30PM by Mueller.

Discussion with representatives of the Wedgewood Terrace Water Trust relative to a merger with the District. Representatives present from the Trust were: Don Gehrig, Paul Garness, Dan Dunn, Pete Woerpl, and John Flanagan. The outline for the consolidation was reviewed and approved by the Trust Representatives-see attached. Issues relative to the meter change out of meters was discussed and details as to the responsible parties identified.

Details as follows:

- Property owners are responsible for the plumbing in their homes to insure an easy meter change out
- Plumbing upgrades should be completed prior to when the meter change out are occurring
- A letter from the Trust should be sent, updating the residents on the changes and allowing the home owners an opportunity to hire their own plumber.
- Letter also to inform the Trust residents of the District rates and reason for the change over
- All 178 meters in the Trust system are to be changed out
- Trust and District will not require valves on both sides of the meter, however it is highly recommended
- Meter change out to occur in June or July. Emphasis on completing the change out as quickly as possible
- The large line 6" & 2" meter's currently in use to measure water used in the Trust system are to possibly remain as a means to measure water use in the Trust. Obtain prices to possibly sell all the meters.
- District and Trust to petition the PSC for approval of merger
- A letter has been received from the DNR relative to the 4" water mains in the Trust system. DNR requires 6" mains on new installations. The 4" may remain as long as they allow adequate flow and pressure.
- District to obtain quotes for meter change out and obtain value for the Trust assets

Motion by Lundsten & 2nd by Knutson to approve the minutes from the April 19th, 2012 meeting. Motion Carried unanimously.

Motion by Knutson & 2nd by Mueller to approve the AP Check Register on Sewer in the amount of \$4,705.79. Motion by Knutson & 2nd by Mueller to approve the AP Check

Register on Water in the amount of \$3666.45. Accounts for April 19th – May 1st, see attached with corrections. Motion carried unanimously.

Administrators Report:

- Brudos indicated the District has received a request to supply water to 2 residents in the Town of Medary, on Cty Rd F. Commissioner's approved an investigation into the possibility.
- Brudos attended the annual regulatory seminar held earlier this week in Madison. Seminars were sponsored by the DNR and PSC

Meeting adjourned at 6:30 P.M.

Next meeting is Tuesday, May 15, 2012 at 4:30 P.M.