

TOWN OF SHELBY SANITARY DISTRICT #2 MINUTES

DATE & TIME: March 1st, 2012 at 4:30pm

LOCATION: Shelby Town Hall Meeting Room

PRESENT: Kurt Knutson & Steve Lundsten

ABSENT: Bob Mueller Chair

ALSO PRESENT: Jeff Brudos/Administrator & Michelle Kind/Secretary

Meeting called to order at 4:37 PM by Knutson.

Motion by Knutson & 2nd by Lundsten to approve the minutes from the February 16, 2012 meeting. Motion Carried unanimously.

Motion by Knutson & 2nd by Lundsten to approve the AP Check Register on Sewer in the amount of \$1,495.26. Motion by Knutson & 2nd by Lundsten to approve the AP Check Register on Water in the amount of \$70.97. Accounts for February 16th – March 1st, see attached. Motion carried unanimously.

Discussion held on selecting a firm to do a long range plan for the Water system. Rural Water Assoc. and Charlie Cameron of the DNR were contacted to suggest a firm that might have experience with unique topographical characteristics' as the Districts with elevation and distances to consider. Administrator will contact firms' and get cost estimates.

Discussion held on Wedgewood Water Trust from their meeting held February 28th. On March 15th they will hold another meeting to swear in their 5 board members. At this time, the Board of Trustees will also discuss the aspects of absolving the Trust and turning over to the Sanitary District. Items discussed were:

- Bring meters up to compliance – aprox. \$230/resident
- Paying off current Trust Loan – aprox. \$265/resident
- Davy to survey the system to verify condition
- Do cross-connection inspections at time of replacing meters
- Trust to do last meter read in April and the SD to take over for the Sept. 30th water meter read. Looking to change out as many meters as possible between that time frame.
- Trust residents to pay off their share of the loan, other payables, and new meter costs in cash or to offer a 3-4 year Deferred Special Assessment to place balances on their tax roll to spread out the costs.
- Hydrants will be inspected prior to transfer

Admin. Report:

- Sewer budget was discussed and the Water budget will be addressed at the next meeting.
- Floral Lane lift station to be redone this spring

- AB182 Bill on the floor that could affect how outstanding balances of sewer and water can be placed on the tax roll on rental properties
- Rural Water Association calendar raffle
- Sewer backup along Arbor Hills was discovered and repaired. Cause was tree roots.
- Town to continue their insurance with Brown and Brown. SD normally follows same company for coverage.

Meeting adjourned at 5:30 P.M.

Next meeting is Thursday, March 29th, 2012 at 4:30 P.M.