

TOWN OF SHELBY
SANITARY DISTRICT #2 MINUTES

DATE & TIME: December 8th, 2011 at 4pm
LOCATION: Shelby Town Hall Meeting Room
PRESENT: Bob Mueller Chair & Kurt Knutson
ABSENT: NA
ALSO PRESENT: Jeff Brudos, Administrator, Michelle Kind Secretary

Meeting called to order at 4:32 PM by Mueller.

Motion by Knutson & 2nd by Mueller to approve the minutes from the September 8th, 2011 meeting. Motion Carried unanimously.

Motion by Knutson & 2nd by Mueller to approve the AP Check Register on Sewer in the amount of \$51,042.15. Motion by Knutson & 2nd by Mueller to approve the AP Check Register on Water in the amount of \$24,745.06. Accounts for September 8th, 2011 through December 5th, 2011 see attached. Motion carried unanimously.

Discussion held on updates from Planning and Development committees. The Planning Committee and Town Board are re-writing the Town's Comprehensive Plan. We discussed how to service possible future developments and the maintenance needed on our current four wells. Discussion focused from Arbor Hills through Cty Rd F, WWV, and between Southdale and Hagen. No update from Conservancy. Jeff to talk with Town Board and see if they would like to investigate with outside engineering firms to discuss most cost effective options to service everyone.

Discussion held regarding Hwy 33 repaving by the State. The Town is continuing its vacation of Drive Inn Road to achieve a signalized traffic light on Hagen and Hwy 33.

Knutson updated Board on Wedgewood Terrace Trust. The Trust is continuing to look for 5 board members and to review the options with them. It is suggested by Knutson that the Trust be managed by the Sanitary District due to the added water testing and required updates from the DNR. Kurt is stepping down from the WWT Board as of January 1, 2012.

Admin. Report:

- Attended the Utility Managers Conference in Steven Point December 6th & 7th held by the Rural Water Association. Topics reviewed were: Act 10, Simplified Rate Cases, PSC Reporting options, and State Retirement.
- Brudos went through the Town Directory to gather names for a third Commissioner. He will write personal letters to see if there are any interested parties.
- We are pulling the well on Valley #1 as it is over 10 years old.

- We completed the fall water flushing.
- Taxes are being mailed Friday and they stayed pretty much the same.
- Gary will now replace Harvey as the Water Operator. Harvey will be retiring in a few years so we are getting prepared.

Meeting adjourned at 6:00 P.M. Next meeting is Thursday, January 12th, 2012 at 4:30 P.M.