

TOWN OF SHELBY SANITARY DISTRICT #2 MINUTES

DATE & TIME: December 5th, 2013 at 4:30pm

LOCATION: Shelby Town Hall Meeting Room

PRESENT: Kurt Knutson & Steve Lundsten

ABSENT: Bob Mueller-Chair

ALSO PRESENT: Jeff Brudos/Administrator and Michelle Kind/Secretary

Meeting called to order at 4:30pm by Knutson.

Motion by Lundsten & 2nd by Knutson to approve the minutes from the November 14th, 2013 meeting. Motion Carried unanimously.

Motion by Lundsten & 2nd by Knutson to approve the AP Check Register on Sewer in the amount of \$38,235.85.

Motion by Lundsten & 2nd by Knutson to approve the AP Check Register on Water in the amount of \$2,262.87 with corrections on the Dairlyand charge. Of the \$467.70 paid by Water, Sewer will pay \$280.62 for 3rd Qtr billing printing.

Accounts for November 13th – December 5th, 2013 see attached. Motion carried unanimously.

Discussion held on preliminary budgets for Sewer and Water. Water has positive \$23,600 ending balance for 2014. Sewer has negative \$29,800 ending balance for 2014. Still to discuss is the new truck allocation between Sewer and Water.

Water items to review: Skyline well piping, 100+meters to be replaced in 2014, and change out of fire hydrants.

Sewer items to review: Sewer linings.

Knutson added that in leu of a future water rate increase, to discuss the option of eliminating Fluoride acid from the water treatment systems.

Administrators Report:

- The Sewer Line Camera has been delivered from Envirotech in Pewaukee, WI and has already proved useful for a line to be televised for a sewer customer.
- Water flushing completed for all systems. No rust problems or issues to report.
- Truck will be taken to Monroe & Co. next week to have the work box installed.
- Christmas Party is at 5pm on Saturday at Season's on the Lake in Onalaska.
- Ehler and Brudos are working on Brudos contract.
- Lunsten provided a sewer line insurance being requested of Madison residents to protect their sewer line at the public right of way. Brudos made note that a municipality cannot do any work on private property.

Next meeting is January 16th, 2013.

Meeting adjourned at 5:10pm.