

TOWN OF SHELBY SANITARY DISTRICT #2 MINUTES

DATE & TIME: November 14th, 2013 at 4:30pm

LOCATION: Shelby Town Hall Meeting Room

PRESENT: Bob Mueller-Chair, Kurt Knutson, & Steve Lundsten

ABSENT:

ALSO PRESENT: Jeff Brudos/Administrator and Michelle Kind/Secretary

Meeting called to order at 4:32pm by Mueller.

Motion by Mueller & 2nd by Knutson to approve the minutes from the October 15th, 2013 meeting. Motion Carried unanimously.

Motion by Knutson & 2nd by Lundsten to approve the AP Check Register on Sewer in the amount of \$8,786.22.

Motion by Knutson & 2nd by Lundsten to approve the AP Check Register on Water in the amount of \$13,227.31. Accounts for October 16th – November 13th, 2013 see attached. Motion carried unanimously.

Town Christmas Party is December 7th at Seasons on the Lake in Onalaska. Please RSVP to Gloria or Michelle.

Discussion held on the meter located at Mr. Ralph Gundersen's residence and Greenhouse. Brudos wrote a letter to Mr. Gunderson to explain best option for Gunderson's water needs and the requirements of the Sanitary District. Gunderson came in and discussed with Brudos and will get back to SD with his location preference.

Discussion held on ordering the new SD Truck from Pischke Motors. A Dodge 1-Ton with a heavy duty chase was ordered. This will be paid for entirely from the Insurance.

Discussion held and Motion by Mueller & 2nd by Knutson to approve the purchase of a metal work box to be installed on new truck. It will also have a crane in back to pull the pumps at the Lift Stations and Sewer Machine. Snow plow package also discussed to be able to use the truck for various seasonal needs. Amount not to exceed \$25,000 for additional equipment. Motion Carried unanimously.

Discussion held on the possibility of meeting with outlying communities to share specialized equipment. Administrator to review additional possibilities and discuss with surrounding communities.

Administrators Report:

- The Sewer Line Camera was ordered.
- Flushing water will be held next week of all systems.
- Administrator and Town Board are working on budgets.

- Office is updating the Town Directory and entering Special Charges to all residential properties for new Special Assessment of garbage. 500+ homes will also have a collection day change.

Next meeting is December 5th, 2013.
Meeting adjourned at 5:20pm.