

TOWN OF SHELBY SANITARY DISTRICT #2 MINUTES

DATE & TIME: June 14th, 2012 at 4:30pm
LOCATION: Shelby Town Hall Meeting Room
PRESENT: Bob Mueller-Chair, Steve Lundsten, and Kurt Knutson
ABSENT:
ALSO PRESENT: Jeff Brudos/Administrator & Michelle Kind/Secretary

Meeting called to order at 4:40PM by Mueller.

Motion by Knutson & 2nd by Lundsten to approve the minutes from the May 15, 2012 meeting. Motion Carried unanimously.

Motion by Mueller & 2nd by Knutson to approve the AP Check Register on Sewer in the amount of \$4,520.77. Motion by Mueller & 2nd Knutson by to approve the AP Check Register on Water in the amount of \$4,994.74. Accounts for May 16th – June 14th, see attached. Motion carried unanimously.

Discussion held on cost of electricity in well houses. Brudos to check on cost to convert heating with gas and determine cost savings.

Discussion held on the premium comparison by American Alternative Insurance Corporation. 2011-12 rates were \$3,951 and the 2012-13 rates are \$4,395. Discount received as the coverage is with the same company as the Town.

Terrace Consolidation update:

- Midwest Testing won the bid to change out all the meters and a letter was sent out to all lot holders that they will be contacted by them to replace the meters & do the cross-connections the week of June 18th.
- Mailing went out to all lot holders on the meter replacement costs and loan pay off totaling \$495.00 each. Lot holders can drop off payments in full to WWT or District/Town office OR fill out tax assessment forms that will allow them to pay it off within three (3) years, applied to their taxes each year.
- DNR notified of water meter change outs and expected roll-over dates
- PSC was notified and we requested approval of rollover
- Gary and Harvey will be with Midwest Testing during the change-outs.
- The old meters will be retained per PSC rules.
- Accounts receivable will be turned over to the District upon consolidation.
- Target Transfer date is July 31st

Motion by Mueller & 2nd by Lundsten to approve the take over as noted above. Motion carried unanimously.

Administrators Report:

- Long term water plan discussion to be held with the Town Board on three possible dates: June 25, June 28, or July 19
- Water extension for two Medary residents waiting for quote from contractor to boar under road.
- Discussion held on the CMAR – Compliance Maintenance Annual Report due for sewer to DNR. Motion by Lundsten, 2nd by Knutson. Motion carried unanimously.
- Discussion held on the water main extension off Hwy 33 and Hiawatha Ave. Quote from Davy Engineering attached. Davy recommended the elimination of the dead end as does the PSC. This would be at owner expense but there are 3 properties that can benefit. Brudos to contact homeowners affected by the request to supply water by one of the homeowners.
- Discussion held on the sewer extension off Hwy 33 & Wedgewood Drive East. Quote from Davy Engineering attached. Davy recommended the SD repair the pipes crossing Hwy 33. District will go ahead with this at a cost of aprox. \$8,150 when the road is being rebuild by the State next year. Second part of quote to supply sewer to 2 residents while the repairs are being done. Brudos to contact homeowners affected.
- Consumer Confidence reports for water will be mailed to all water residents as required by the DNR by the end of June.

Meeting adjourned at 6:20 P.M.

Next meeting is Tuesday, June 28, 2012 at 4:30 P.M.