

TOWN OF SHELBY SANITARY DISTRICT #2 MINUTES

DATE & TIME: January 19th, 2012 at 4:30pm

LOCATION: Shelby Town Hall Meeting Room

PRESENT: Bob Mueller Chair & Kurt Knutson

ABSENT: NA

ALSO PRESENT: Jeff Brudos, Administrator, Michelle Kind Secretary, Steve Lundsten

Meeting called to order at 4:35 PM by Mueller.

Introductions and review of Sanitary District given to Steve Lundsten in attendance and is interested in the SD Commissioner position. Credentials are: BS in Business Administration, self employed builder for 20+ years, currently with Walcraft as a Sales Representative. Mr. Lundsten is interested in the position and an Appointment will be requested by the SD Commissioners and Jeff Brudos to the Shelby Town Board on January 23rd, 2012.

Motion by Knutson & 2nd by Mueller to approve the minutes from the December 8th, 2011 meeting. Motion Carried unanimously.

Motion by Knutson & 2nd by Mueller to approve the AP Check Register on Sewer in the amount of \$74,166.79. Motion by Knutson & 2nd by Mueller to approve the AP Check Register on Water in the amount of \$66,660.16. Accounts for December 5th, 2011 through January 19th, see attached. Motion carried unanimously.

Discussion held on updates from Planning and Development committees. The Planning Committee and Town Board are re-writing the Town's Comprehensive Plan. We discussed how to service possible future developments and the maintenance needed on our current four wells.

Discussion held regarding Hwy 33 reconstruction by the State. The Town has vacated Drive Inn Road to hopefully achieve a signalized traffic light on Hagen and Hwy 33. Roundabout and traffic flow discussed.

Knutson updated Board on Wedgewood Terrace Trust. Knutson will hold a meeting soon and if quorum is achieved, proceed with taking the legal steps to dissolve WWTrust and have the Sanitary District take over.

Admin. Report:

- We pulled the well on Valley #1 as it is over 11 years old and the DNR requires that maintenance be done every 10 years. Over 75% of the pipes were replaced as well as the motor due to the mineral deposits in the water deteriorating them. The wiring looked good.
- Working on Budget and Capital Items

- An insurance claim on the radio reads (reading between wells) for Wedgewood Valley was submitted and we received \$7,500 minus the deductible.
- As of Jan. 1st the Road Crew Union contract expired. Once the Union releases the employees, the Town can then discuss wages. Work rules were reviewed and overtime for reading the Wells' on the weekends was changed. The crew will no longer be receiving overtime for these 4 hours but rather, work 36 hours during the week week when on call and the other 4 weekend hours as regular time. As a result, we will be looking into outsourcing these 4 weekend hours with part-time help which would be less expensive. Training will be added to maintain quality and knowledge of each Wells' requirements.
- A new business on 28th Street has requested sewer hook-up. We are looking into how to meet their needs.

Meeting adjourned at 6:10 P.M. Next meeting is Thursday, February 2nd, 2012 at 4:30 P.M.