

TOWN OF SHELBY  
PLANNING COMMISSION MINUTES

DATE & TIME: April 16, 2012; 4:30 PM

LOCATION: Shelby Town Hall

COMMISSION MEMBERS PRESENT: Keith Butler, Chairperson, Mary Ellen Prinsen, Richard Strand (4:45) and Joyce Wichelt

ALSO PRESENT: Tim Candahl, Town Chairperson and Jeff Brudos, Shelby Administrator

1. Meeting called to order at 4:35 PM by Chair Keith Butler
2. Motion by Wichelt second by Prinsen to approve the minutes of the February 20, 2012 Planning Commission meetings. Motion carried.
3. Motion by Prinsen second by Wichelt to recommend approval of a rezoning request of Fannie Mae for a property at W4858 Meyer Road. Zoning to change from Transitional Agricultural to Residential 1. Motion carried. Julie Fernholz appeared for the applicant.
4. Discussion on request of Jeff & Sherrie Kramer for a conditional use permit on 54 acres they own on Cedar Hills Lane. The conditional use permit would allow for the making of pizza in a new building to be built. Two neighbors spoke in opposition to the request; one neighbor did not render an opinion. Concern expressed on the amount of traffic generated by the permit. Kramer indicated all material would be transported to and from the site with personal vehicles. Discussion on garbage from Cedar Hills Lane being placed at the intersection of Cedar Hills Lane and County Rd "F". Refuse is placed there as Cedar Hills Lane is not a Town Road. Motion by Prinsen second by Wichelt to recommend approval of a conditional use permit to allow the Kramer's to operate a "pizza" production space on their property located on Cedar Hills Lane. Town Board to place conditions on the permit as necessary. Motion carried.
5. There are no known potential developments being planned in the Town at this time.
6. Discussion on the sign ordinance. Town Board will be writing and approving a sign ordinance for the Town of Shelby. Process may take 4-6 months. Planning Commission to be consulted on the ordinance.
7. Discussion on the County Zoning rewrite and the update to the Town's Comprehensive Plan.
8. Next meeting of the Commission to be May 17<sup>th</sup>. Office to verify closer to the date. Meeting adjourned at 5:35 PM.

Meeting adjourned at 5:48 PM.

Jeff Brudos  
Acting Secretary